



## **BOARD OF TRUSTEES MEETING**

**TUESDAY, September 24, 2013**

**Executive Suite Located at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Marla Cox, Clerk of the Board

(510) 535-7515

### **LOCATION:**

Open Session: HCP Conference Center

### **MEMBERS**

Kirk E. Miller, ***President***

Valerie D. Lewis, Esq., ***Vice President***

Ronald D. Nelson, ***Secretary***

Daniel Boggan, Jr.

Michele Lawrence

Stanley M. Schiffman

J. Bennett Tate

Anthony B. Varni

Barry Zorthian, MD

***Chief of Staff, AHS Medical Staff:***

Taft Bhuket, MD

### **AGENDA**

#### **TAB #1 CLOSED SESSION**

***(5:00 – 5:30 pm)***

**Conference with Legal Counsel: Substantial Risk of Litigation** (Two matters)

**[Government Code Section 54956.9 (a) and (d)(2)]**

*Douglas B. Habig, General Counsel*

**Conference with Labor Negotiator – ACMEA, Overall Union Strategy** (One matter)

**[Government Code Section 54957.6 (a)]**

*Jeanette Loudon-Corbett, Chief Human Resource Officer*

**OPEN SESSION** – Convenes at approximately 5:30 p.m.

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**TAB #2 COMMITTEE REPORTS:**

*(5:30 – 6:00 pm)*

- **Finance Committee Report**  
*Daniel Boggan, Jr., Committee Chair*
  
- **Audit and Compliance Committee Report**  
*Kirk E. Miller, Committee Chair*
  
- **Governance Committee Report**  
*Valerie D. Lewis, Esq., Committee Chair*
  
- **Human Resources Committee Report**  
*Ronald D. Nelson, Committee Chair*
  
- **Quality Professional Services Committee Report**  
*Barry Zorthian, MD, Committee Chair*
  
- **Strategic Planning Committee Report**  
*Stanley M. Schiffman, Committee Chair*

**TAB #3 ACTION: Consent Agenda**

*(6:00 – 6:10 pm)*

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- A. **Approval of the Minutes from the August 27, 2013 Board of Trustees Meeting.**

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- B. **Approval of the Minutes from the July 30, 2013 Board of Trustees Meeting.**

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- C. **Approval of the Minutes from the June 25, 2013 Board of Trustees Meeting.**

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- D. **Approval of the Minutes from the June 18, 2013 Special Board of Trustees Meeting.**

- E. **Approval of Medical Staff / Organizational Policies and Procedures**

*Recommendation by the Quality Professional Services Committee*

ADDENDUM

Administrative Policies

- Claims Against Alameda Health System
- Infant Security Protocol
- Internal Communication
- Medications – Floor Inspections
- Medications Marijuana Use
- Patient Elopement
- Patient Property and Valuables
- Social Networking and Web-based Communication

Clinical Policies

- Activation Response
- Attending Trauma Surgeon Notification
- Backup Activation/Trauma Team

- Central Venous Catheters (Central Line)
- Clinic Protocols for Outpatient Maternal Child Health and Women's Services Visits
- CT Scan for Transfer
- Level 1 Fluid Warmer
- Nursing/Resuscitation Phase
- Pager Malfunction
- Resuscitation Room Use
- Videotaping Trauma Resuscitation
- Warming Cabinet

Departmental Policies

- Cardex System
- Critical Results and Communication of Critical Results
- Levels of Risk/Levels of Observation
- "Lookback" – Notification of Transfusion Recipients Who May Have been Exposed to Bloodborne Pathogens By Transfusion
- Therapeutic Drug Monitoring
- Vendor Relations Policy

Medical Staff

- Medical Staff Bylaws

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F. **Approval of BOT Resolution to Offer New Pension Plans to New Unrepresented AHS Employees (2013-009)**

*Recommendation by the Human Resources Committee*

***Recommendation: Motion to approve.***

**END OF CONSENT AGENDA**

**TAB #4 UPDATE/DISCUSSION: Chief Executive Officer Update**

***(6:10 – 6:25 pm)***

*Wright Lassiter, III, Chief Executive Officer*

**TAB #5 UPDATE/DISCUSSION: AHS Hospital Acquisitions**

***(6:25 – 6:45 pm)***

*Doug Habig, General Counsel*

*Jim Strong, Chief Financial Officer*

*Wright Lassiter III, Chief Executive Officer*

- *San Leandro Hospital Update*
- *Alameda Hospital Update*
- *Liquidity Impact – AHS Network Integration Strategy*

**TAB #6 UPDATE/DISCUSSION: AHS Rebranding Campaign**

***(6:45 – 7:10 pm)***

*Carladenise Edwards, Chief Strategy Officer*

*Vintage Foster, President, AMF Media Group*

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**TAB #7 UPDATE/DISCUSSION: AHS GOALS (2013 Review / 2014 Presentation)**

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*(7:10 – 7:25 pm)*

*Carladenise Edwards, Chief Strategy Officer  
Wright Lassiter III, Chief Executive Officer*

**TAB #8 INFORMATION: Chief of Staff Report**

ORAL REPORT

*(7:25 – 7:35 pm)*

*Taft Bhuket, MD, Chief of Staff, AHS Medical Staff*

**TAB #9 ACTION: Alameda County JPA Series 2013 - Revised Bond Documents and Draft Closing Certificates (Resolution 2013-008)**

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*(7:35 – 7:40 pm)*

*Doug Habig, General Counsel*

***Recommendation: Motion to approve.***

**TAB #10 UPDATE: Legislative Affairs/Local Government Strategy**

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*(7:40 – 7:45 pm)*

*Joel Ginsberg, Director of Legislative Affairs and Community Advocacy*

**TAB #11 INFORMATION: AHS Media Report**

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*(Written Report)*

*Jerri Randrup, Director of Corporate Communications & Marketing*

**TAB #12 INFORMATION: Board Communication**

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*(7:45 – 7:55 pm)*

*Wright Lassiter, III, Chief Executive Officer*

**TAB #13 INFORMATION: Annual Board of Trustee Calendar and Follow-up Issues**

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*(7:55 – 8:05 pm)*

*Wright Lassiter, III, Chief Executive Officer  
Kirk E. Miller, Board President*

**TAB #14 REPORT: Legal Counsel's Report on Action Taken in Closed Session**

*(8:05 pm)*

*Douglas B. Habig, General Counsel*

**Public Comments**

**Board of Trustees Remarks**

**ADJOURNMENT**

## **Our Mission**

Caring, Healing, Teaching, Serving All

## **Strategic Vision**

To become a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

## **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The APMC Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***