**BOARD OF TRUSTEES MEETING TUESDAY, September 27, 2011 Central Administration Offices Located at Highland Hospital** 1411 East 31st Street Oakland, CA 94602 Barbara L. McElroy, Interim Clerk of the Board (510) 437-8468

 **LOCATION:** Open Session: Classroom A **COMMITTEE MEMBERS** Daniel Boggan, Jr., ***President*** Barbara Price, ***Vice President*** Ronald D. Nelson, ***Secretary*** Floyd Huen, MD Valerie Lewis, Esq. Kirk E. Miller, Esq. Stanley M. Schiffman Anthony Slimick J. Bennett Tate Ilene Weinreb Barry Zorthian, MD **AGENDA CLOSED SESSION** 4:00 – 5:00 p.m. **TAB #1 Conference with Negotiator: UAPD and BTC [Government Code Section 54957.6]** *Jeanette Louden-Corbett, Chief Human Resources Officer* **Conference with Legal Counsel: Significant Exposure to Litigation [Government Code Section 54956.9]** *Douglas B. Habig, General Counsel* **OPEN SESSION** Convenes at approximately 5:00 p.m.

Trustee Kirk Miller will participate via Teleconference Location: 901 P Steet, Suite 154-A Sacramento, CA 95814-6424 Alameda County Medical Center Board of Trustees Meeting - Agenda September 27, 2011 Page 2 of 5

**TAB #2 COMMITTEE REPORTS:**

A. **Finance Committee Report**

*Kirk E. Miller, Esq., Committee Chair*

B. **Strategic Planning Committee Report**

*Floyd Huen, MD, Committee Chair*

C. **Governance Committee Report**

*Valerie Lewis, Esq., Committee Chair*

D. **Quality Professional Services Committee Report**

*Barbara Price, Committee Chair*

**TAB #3 ACTION: Consent Agenda**

A. **Approval of the Minutes from the July 26, 2011 Board of Trustees Regular Meeting.**

B. **Adoption of the Audit and Compliance Committee Charter**

*Recommendation by the Finance Committee*

C. **Adoption of Contracts and Authorization by the CEO to Execute the Following Contracts:**

*Recommendation by the Finance Committee*

1. Renewal Agreement with Richard A. Gutstadt for legal services related to third party liability recovery, term of 1 year.

*Marion Schales, Chief Financial Officer*

2. Renewal Agreement with MedLine Industries for three years as primary distributor under ACMC’s Group Purchasing and Contracting Agreement with the Broadlane Group.

*Marion Schales, Chief Financial Officer*

3. Amendment to Agreement with Propark America West, LLC for parking management services.

*Bill Manns, Chief Operating Officer*

4. Addendum to Agreement with Siemens to extend Help Desk functions to cover new EMR functions.

*Mark Zielazinski, Chief Information Officer*

5. Spending authority to continue to pay for current AT&T core voice and WAN services at current rates for the next two years.

*Mark Zielazinski, Chief Information Officer*Alameda County Medical Center Board of Trustees Meeting - Agenda September 27, 2011 Page 3 of 5

6. Renewal with Radcare of California to continue onsite diagnostic imaging services, term of 1 year

*Sang-ick Chang, MD, Chief Medical Officer*

7. Amendment of contract with Michael McDonald, MD, to extend term from 2 to 3 years with rate adjustment to reflect productivity and regional MGMA standards.

*Sang-ick Chang, MD, Chief Medical Officer*

D. **Adoption of Capital Contracts and Authorization by the CEO to Execute the Following Contracts:**

*Recommendation by the Finance Committee*

1. Additive contract with Digital Prospectors Corporation to employ Chris Anderson for development of EMR.

*Mark Zielazinski, Chief Information Officer*

2. New contract with Dataway for EMR infrastructure upgrade.

*Mark Zielazinski, Chief Information Officer*

3. New contract with Zoll Medical Corporation for 43 defibrillators

*Mark Zielazinski, Chief Information Officer Kim Horton, RN, MSN, DHA, Chief Nurse Executive*

E. **Adoption of Form 700 Policy and Procedures**

*Recommendation from the Governance Committee*

F. **Adoption of Medical Staff / Organizational Policies and Procedures**

*Recommendation from the Quality Professional Services Committee*

• \_Therapeutic Hypothermia After Cardiac Arrest

• \_“Gross Only” Specimens

• \_Scrub Apparel Control

• \_Decision to Shelter in Place

• \_Maintaining Expanding and Contracting Services

• \_Authority in the Absence of FNS Director

• \_Celebration Trays

• \_Liberalized Diets

• \_Risk Management Program

• \_Patient Rights and Responsibilities

• \_Emergency Operations Management Plan

• \_Bomb Threat/Code Yellow

• \_Advanced Practice: Mid-Level Practitioner Standardized Protocol – Heart Failure

• \_Management of Medical and Pharmaceutical Waste

• \_Reporting of Suspicious Mail or packages

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***END OF CONSENT AGENDA* TAB #4 UPDATE: Staff Transitions FY 2012 Budget** *Bill Manns, Chief Operating Officer Dick Dodson, Labor Relations Director* **TAB #5 REPORT: Report on 2011 Employee Partnership Survey Results** *Jeanette Louden-Corbett, Chief Human Resources Officer*

**TAB #6 UPDATE: ACMC Quality Initiatives Harm Reduction Teams Status Report** *Sang-ick Chang, MD, Chief Medical Officer* **TAB #7 UPDATE: ACMC Patient Experience Scores** *Kimberly C. Horton, RN, MSN, DHA, Chief Nurse Executive*

**TAB #8 INFORMATION: ACMC Media Report** *Warren Lyons, Chief Strategy and Integration Officer* **TAB #9 REPORT: October Board Retreat** *Daniel Boggan, Jr., President Wright Lassiter, III, Chief Executive Officer* **TAB #10 REPORT: Medical Staff President Report** *Lyn Berry, MD, Medical Staff President* **TAB #11 REPORT: Chief Executive Officer Report** *Wright Lassiter, III, Chief Executive Officer* **TAB #12 REPORT: Legal Counsel’s Report on Action Taken in Closed Session** *Douglas B. Habig, General Counsel* **Public Comments Board of Trustees Remarks**

**ADJOURNMENT** Alameda County Medical Center Board of Trustees Meeting - Agenda September 27, 2011 Page 5 of 5

**Our Mission** Alameda County Medical Center is committed to maintaining and improving the health of all County residents, regardless of ability to pay. The Medical Center will provide comprehensive, high quality medical treatment, health promotion, and health maintenance through an integrated system of hospitals, clinics, and health services staffed by individuals who are responsive to the diverse cultural needs of our community. The Medical Center, as a training institution, is committed to maintaining an environment that is supportive of a wide range of educational programs and activities. Education of medical students, interns, residents, continuing education for medical nursing, and other staff, along with medical research, are all essential components of our environments.

**Strategic Vision**

Alameda County Medical Center will be recognized as a leading integrated health care system available to all residents of Alameda County. We will champion expansion of health care coverage and access to help reduce health disparities within the County’s diverse communities. **Meeting Procedures** The Board of Trustees is the Policy Body of the Alameda County Medical Center. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602. **Disability Access** The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street. In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.