

PUBLIC NOTICE

CITY OF ALAMEDA HEALTH CARE DISTRICT BOARD OF DIRECTORS

SPECIAL MEETING AGENDA

Monday, April 8, 2019

CLOSED SESSION: 4:30 PM | OPEN SESSION: 5:30 P.M.

Location:

Closed Session 2 East Board Room	Open Session Dal Cielo Conference Room (Room A)
Alameda Hospital 2070 Clinton Avenue, Alameda, CA 94501	

Office of the Clerk: 510-473-0755

Members of the public who wish to comment on agenda items will be given an opportunity before or during the consideration of each agenda item. Those wishing to comment must complete a speaker card indicating the agenda item that they wish to address and present to the District Clerk. This will ensure your opportunity to speak. Please make your comments clear and concise, limiting your remarks to no more than three (3) minutes.

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- I. **Call to Order** (2 East Board Room) Michael Williams
- II. **Roll Call** Debi Stebbins
- III. **General Public Comments**
- IV. **Adjourn into Executive Closed Session** (2 East Board Room)
- V. **Closed Session Agenda**
 - A. Call to Order
 - B. Report Involving Health Care District Trade Secrets Health and Safety Code
Section 32106
 - C. Adjourn into Open Session
- VI. **Reconvene to Public Session** (Expected to start at 5:30 p.m. – Dal Cielo Conference Room)
 - A. Announcements from Closed Session Michael Williams
- VII. **General Public Comments**
- VIII. **Regular Agenda**
 - A. YTD AHS Reporting **INFORMATIONAL**
 - ✓ 1) Alameda Health System / Alameda Hospital Update & Status of 2020 Alameda Hospital Seismic Project Luis Fonseca, COO
(ENCLOSURE (PAGES 4-20))
 - 2) Alameda Hospital Medical Staff Update Joseph Marzouk, MD

B. District & Operational Updates **INFORMATIONAL**

1) District Liaison Reports

- a. President's Report Michael Williams
- b. Community Liaison Report Dennis Popalardo
- c. Alameda Health System Board Liaison Report Tracy Jensen
- d. Alameda Hospital Liaison Report Robert Deutsch
- ✓ e. Executive Director Report and Board Updates Debi Stebbins
ENCLOSURE (PAGES 21-31)

C. Consent Agenda **ACTION ITEM**

- ✓ 1) Acceptance of Minutes of February 11, 2019 **ENCLOSURE (PAGES 32-38)**

D. Action Items

- ✓ 1) Acceptance of Financial Statements, January and February, 2019 **ENCLOSURE (PAGES 39-50)**
- ✓ 2) Recommendation on Distribution from Jaber Fund to Alameda Health System for purchase of Equipment for period ending June 30, 2018 **ENCLOSURE (PAGES 51-52)**
- ✓ 3) Review of City of Alameda Health Care District Budget for FY 2020 **ENCLOSURE (PAGES 53-56)**

E. June 17, 2019 Agenda Preview

Debi Stebbins

INFORMATIONAL - SUBJECT TO CHANGE

Action Items

- 1) Acceptance of April 8, 2019 Minutes
- 2) Acceptance of Financial Statements: March and April, 2019

Informational Items:

- 1) YTD AHS Reporting (CAO/Hospital, Quality, Financial, Medical Staff Reports)

IX. General Public Comments

X. Board Comment

XI. Adjournment

<p>Next Scheduled Meeting Dates (2nd Monday, every other month or as scheduled) June 17, 2019</p>	<p>Open Session 5:30 PM Dal Cielo Conference Room Alameda Hospital</p>
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COO Report

City of Alameda Health Care District Board of Directors Report
April 8, 2019

	February 2019				Year-To-Date				FY 2018	
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD	% Change
Inpatient service revenue	\$ 156,122	\$ 153,687	\$ 2,435	1.6%	\$ 1,332,534	\$ 1,295,112	\$ 37,422	2.9%	\$ 1,267,157	5.2%
Outpatient service revenue	77,881	86,268	(8,388)	(9.7)%	714,404	733,217	(18,813)	(2.6)%	716,711	(0.3)%
Professional service revenue	24,888	24,338	549	2.3%	221,120	210,042	11,078	5.3%	180,157	22.7%
Gross patient service revenue	258,890	264,294	(5,403)	(2.0)%	2,268,058	2,238,372	29,686	1.3%	2,164,026	4.8%
Deductions from revenues	(212,091)	(215,149)	3,058	1.4%	(1,875,946)	(1,821,951)	(53,995)	(3.0)%	(1,781,178)	5.3%
Capitation - HPAC	3,234	2,803	431	15.4%	25,148	22,423	2,725	12.2%	22,131	13.6%
Net patient service revenue	50,033	51,948	(1,915)	(3.7)%	417,260	438,843	(21,584)	(4.9)%	404,979	3.0%
Medi-Cal Waiver	9,541	9,546	(5)	(0.1)%	81,615	76,367	5,247	6.9%	84,150	(3.0)%
Measure A, Parcel Tax, Other Support	11,001	10,025	976	9.7%	80,593	80,200	392	0.5%	79,102	1.9%
Supplemental Programs	10,953	11,187	(234)	(2.1)%	90,566	89,498	1,068	1.2%	83,293	8.7%
Grants & Research Protocol	939	652	287	44.1%	4,796	5,215	(420)	(8.0)%	5,966	(19.6)%
Other Operating Revenue	1,491	1,592	(102)	(6.4)%	13,468	12,739	729	5.7%	14,716	(8.5)%
Incentives	-	-	-	0.0%	949	-	949	100.0%	9	11059.8%
Supplemental revenue	33,925	33,002	923	2.8%	271,985	264,019	7,965	3.0%	267,236	1.8%
Net operating revenue	\$ 83,958	\$ 84,950	\$ (992)	(1.2)%	\$ 689,245	\$ 702,863	\$ (13,618)	(1.9)%	\$ 672,214	2.5%
Collection % - NPSR	19.3%	19.7%	(0.3)%		18.4%	19.6%	(1.2)%		18.7%	
Collection % - Total	32.4%	32.1%	0.3%		30.4%	31.4%	(1.0)%		31.1%	

	February 2019				Year-To-Date				FY 2018	
	Actual	Budget	Var	% Var	Actual	Budget	Var	% Var	YTD	% Change
Salaries and wages	\$ 39,408	\$ 38,850	\$ 558	1.4%	\$ 331,302	\$ 336,929	\$ (5,627)	(1.7)%	\$ 325,512	1.8%
Registry	1,753	2,327	(574)	(24.7)%	16,111	21,439	(5,328)	(24.9)%	20,301	(20.6)%
Employee benefits	14,555	13,703	852	6.2%	117,336	119,261	(1,925)	(1.6)%	106,633	10.0%
Contracted physician services	7,588	7,107	481	6.8%	61,668	60,741	926	1.5%	58,814	4.9%
Purchased services	5,450	6,052	(602)	(10.0)%	44,440	48,339	(3,900)	(8.1)%	49,384	(10.0)%
Pharmaceuticals	3,013	2,354	659	28.0%	19,818	19,300	518	2.7%	20,700	(4.3)%
Medical Supplies	2,878	2,698	180	6.7%	24,862	23,267	1,594	6.9%	24,149	3.0%
Materials and supplies	1,571	1,557	14	0.9%	12,833	12,807	26	0.2%	14,714	(12.8)%
Outside medical services	280	348	(67)	(19.4)%	2,995	3,020	(25)	(0.8)%	3,067	(2.4)%
General & administrative expenses	1,653	1,739	(86)	(5.0)%	12,187	13,915	(1,728)	(12.4)%	12,540	(2.8)%
Repairs/maintenance/utilities	2,130	1,670	460	27.5%	14,619	13,357	1,263	9.5%	14,020	4.3%
Building/equipment leases & rentals	1,049	724	326	45.0%	5,807	5,790	17	0.3%	5,480	6.0%
Depreciation	1,232	1,236	(4)	(0.3)%	9,941	11,135	(1,194)	(10.7)%	10,608	(6.3)%
Total operating expense	\$ 82,559	\$ 80,364	\$ 2,195	2.7%	\$ 673,919	\$ 689,301	\$ (15,382)	(2.2)%	\$ 665,922	1.2%
Paid full time equivalents (FTE)	4,286	4,491	(205)	(4.6)%	4,275	4,483	(208)	(4.7)%	4,414	(3.2)%
Paid FTE's per adjusted occupied bed	4.2	4.5	(0.3)	(6.2)%	4.3	4.6	(0.3)	(6.2)%	4.5	(5.7)%
Worked Hours per APD	20.6	22.4	(1.7)	(7.8)%	20.7	22.5	(1.8)	(8.0)%	22.0	(6.0)%
Compensation ratio	66.4%	64.6%	1.8%		67.4%	68.0%	(0.5)%		67.3%	

	February 2019				Year-To-Date				FY 2018	
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD	% Var
Salaries and wages	\$ 4,821	\$ 4,334	\$ 486	11.2%	\$ 38,845	\$ 36,375	\$ 2,470	6.8%	\$ 36,579	6.2%
Registry	158	541	(384)	(70.9)%	1,991	4,821	(2,830)	(58.7)%	4,719	(57.8)%
Purchased services	592	604	(12)	(2.0)%	4,965	4,874	91	1.9%	5,861	(15.3)%
Pharmaceuticals	249	191	58	30.1%	1,505	1,479	26	1.8%	2,060	(26.9)%
Medical Supplies	396	522	(125)	(24.0)%	3,711	4,656	(946)	(20.3)%	4,232	(12.3)%
Materials and supplies	234	191	43	22.5%	1,797	1,591	206	13.0%	2,175	(17.4)%
General & administrative expenses	13	40	(28)	(69.1)%	194	327	(133)	(40.6)%	290	(33.2)%
Repairs/maintenance/utilities	203	175	28	16.0%	1,475	1,401	74	5.3%	1,310	12.5%
Building/equipment leases & rentals	328	212	117	55.2%	1,750	1,693	57	3.4%	1,668	4.9%
Depreciation	129	122	8	6.3%	1,043	1,029	14	1.4%	1,024	1.9%
Total operating expense	7,124	6,933	190	2.7%	57,275	58,245	(970)	(1.7)%	59,917	(4.4)%
Expense per APD	\$ 810	\$ 796	\$ 13	1.6%	\$ 765	\$ 786	\$ (21)	(2.7)%	\$ 801	(4.5)%
Paid full time equivalents (FTE)	597	616	(19)	(3.1)%	581	604	(23)	(3.8)%	606	(4.1)%
Paid FTE's per AOB	1.90	1.98	(0.08)	(4.0)%	1.89	1.98	(0.09)	(4.5)%	1.97	(4.1)%
Worked hours per APD	9.47	9.85	(0.38)	(3.8)%	9.32	9.82	(0.50)	(5.1)%	9.63	(3.2)%

- Jan -Feb 8: Internal volume projections, discussions (with dyad leaders and staff) and review of key budget assumptions.
- Feb 14:** **Present Proposed Budget process and timeline to AHS Finance committee**
- Feb 19-Mar 8: Internal Budget preparation and deep dive with departments
- March 11-15: Half Day Leadership retreat of key AHS Staff and clinical leaders to finalize AHS FY20 Operational Plan.
- March 14:** **Present Key Revenue assumptions and forecast to AHS Finance Committee**
- Mar 15-April 15: Internal Budget gap discussions with Dyad Leaders, SBUs and support services
- April 26:** **Present Budget draft (Budget workshop- deep dive) AHS BOT retreat**
- May 9:** **Final Budget to AHS Finance Committee**
- May 28:** **FY 2020 AHS budget for approval to AHS Board**

	ACTUAL2018	BUDGET2019	PROJ2019_N	BUDGET2020
REVENUES -----				
Total IP Charges	1,924,890,976	1,955,988,146	2,000,862,029	2,032,549,631
Total OP Charges	1,082,784,986	1,111,800,144	1,101,476,380	1,121,155,031
Total MD Charges	294,840,846	315,683,714	333,908,541	338,133,622
Total Gross Patient Charges	3,302,516,808	3,383,472,004	3,436,246,950	3,491,838,284
Capitation Revenue	33,677,851	33,633,811	38,224,675	38,835,803
Contractual Allowances	2,702,125,727	2,754,769,985	2,842,758,222	2,888,975,294
Total Net Patient Revenue	634,068,931	662,335,830	631,713,403	641,698,793
Other Revenues	374,127,765	396,029,106	402,466,697	366,444,784
Total Revenue - All Sources	1,008,196,696	1,058,364,936	1,034,180,100	1,008,143,577
EXPENSES -----				
Total Labor Expenses	685,855,234	708,418,015	687,689,233	775,327,646
Non-Labor Expenses	323,340,366	318,026,197	310,668,586	330,780,995
Total Operating Expenses	1,009,195,600	1,026,444,212	998,357,819	1,096,412,726
Operating Income	(998,904)	31,920,723	35,822,281	(88,269,149)
GASB 68	(20,417,602)	(49,789,992)	(37,281,000)	(36,776,311)
Interest Expense ()	(1,821,085)	(914,813)	(1,865,170)	(1,865,170)
Interest Income	928,631	560,212	1,202,170	730,977
Capital Cost Transfer			(4,419,000)	
Non-Operating Income	336,998	316,545	285,000	(7,305,548)
Total Income	(21,971,961)	(17,907,325)	(6,255,719)	(143,181,115)
Operating Margin	-0.1%	3.0%	3.5%	-8.8%
EBIDA	1.6%	4.6%	4.5%	-7.1%
Labor Cost % of Total Revenue	68.0%	66.9%	66.5%	76.9%
Benefits % of Salaries, Wages, OT	35.2%	35.6%	35.3%	34.4%
EBIDA Margin @ 2.8% Goal				28,228,020
EBIDA Margin @ Current				(71,354,193)
Gap from EBIDA Goal				(99,582,213)
Proposed budget Target Reduction				86,178,858
EBIDA if target reduction achieve				14,824,665
EBIDA % if target reduction achieved.				1.47%

Patient Experience HCAHPS

Patient Experience Data

(3/12/19) January data complete

H-CAHPS (N=151)	FY19 GOAL	FY19 YTD*	FY18 Baseline
Rate the Hospital 9-10	64.6	56.9	63.7
Nurses treat with courtesy/respect	81.8	74.6	81.3
Call button help soon as wanted it	56.4	54.5	54.8
Doctors treat with courtesy/respect	79	72.4	77.3
Courtesy of person cleaning room ^{^*}	90	84.1	85.4
Courtesy of person served food ^{^*}	91.8	87.8	86.9
Care Transition	47.6	43.5	48.5
Hosp staff took pref into account	NA	35.3	41.2
Good understanding managing health	NA	46.3	48.7
Understood purpose of taking meds	NA	49.0	55.8

Data Review

- *Rate the hospital* score decreased in January from December
- Slight decrease in January scores in nursing courtesy and respect
- Slight increase in nursing call light responsiveness
- December and January drop in doctor courtesy and respect
- January *Care Transitions domain question* “understanding purpose of taking medication” slight drop but continued above target

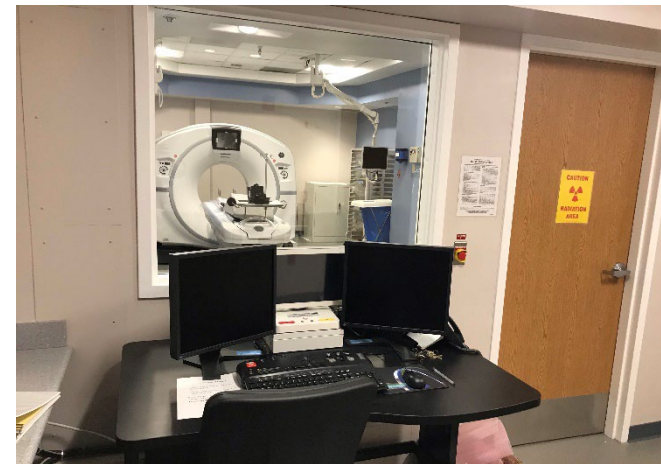
Action Plan

Metrics with opportunity for improvement	Follow-Up Actions	Date of Completion	Identified Barriers/ Challenges
<p>Rate the Hospital and key drivers</p> <p>(Courtesy and respect and call light responsiveness)</p>	<p>Active engagement and training of disciplines in GIFT and No Pass Zone (including FNS, EVS, therapy staff)</p> <p>Use of HCAHPS data bi-monthly posted for staff discussion on units</p> <p>Late March additional resource to increase Hourly Rounding monitoring and utilization of No Pass Zone and GIFT</p>	<p>ongoing</p>	
<p>Care Transition domain-preferences taken into account in d/c planning</p>	<p>Care Transition Managers to recommit to iRounds to support PRIME</p>	<p>ongoing</p>	
<p>Provider courtesy and respect</p>	<p>VP PCS sharing patient comments with providers</p>	<p>Ongoing</p>	

Facilities Update

CT Scanner

- Scope
 - Installation of scanner, imaging room improvements to meet current California building codes
- Budget
 - Construction –\$632,075
 - Equipment – \$737,000 (\$230,000 funded by Jaber Properties funds)
 - Total Project cost – \$1,369,075
- Current Project Status
 - Construction has been completed.
 - Finalizing OSHPD sign-off and approvals
- Next Steps
 - Scheduling CDPH for licensing
 - Applications Training
 - Target date for seeing Patients, early April



SB90 & Kitchen Relocation Project

- Project Summary
 - Four (4) main Elements
 - Make Ready Project 1 – OT Relocation – OHSPD Approved
 - Make Ready Project 2 – EVS Relocation – OHSPD Approved
 - Increment 1 – SPC (Seismic Upgrade) – OHSPD Approved
 - Increment 2 – Kitchen Relocation – Approved

SB90 & Kitchen Relocation Project

- Project Summary and Updates
 - Project–Design Team and Webcor completed pre-construction phase
 - Identified potential risk items and existing conditions
 - i.e. roof leaks, air balancing, above ceiling investigations and findings and others that may impact construction timeline and cost
 - GMP (Gross Maximum Price) for construction costs being analyzed to present to AHS Board of Trustees
 - Internal Meetings/Communications regarding start of project to start after Board approval
 - AB2190 Extension Application submitted

Upcoming Community Events



Caring for Our Community

Health and Wellness in our Community

- 2019 Community Stroke Risk Assessments:
 - June 13, 2019, 9 am – 12 pm, Mastick Senior Center
 - September 6, 2019, 9 am – 12 pm, Harbor Bay Community Center
- Chamber of Commerce After Hours Evening Mixer, May 8, 2019
- Park Street Spring Festival, May 11, 2019
- Stroke Center Reunion, May 2019
- Island Jam Street Festival, June 15, 2019
- Community Blood Drives

CITY OF ALAMEDA HEALTH CARE DISTRICT

MEETING DATE: April 8, 2019
TO: City of Alameda Health Care District, Board of Directors
FROM: Debi Stebbins, Executive Director
SUBJECT: Executive Director Report

Sponsorship of AHS Gala

The AHS Gala is scheduled for Saturday, May 4 at the Ruby Hill Winery. The District has sponsored a table for 10. If you haven't already done so, please let me know if you can attend this event.

Chamber of Commerce:

The City of Alameda Health Care District has joined the Alameda Chamber of Commerce. On Friday, March 8 Board members Mike Williams and Tracy Jensen joined me for presentations at Rockwall Winery on various development projects on the Island. I will keep the Board members informed about future Chamber events that may be of interest.

City of Alameda Health Care District Branding and Website Development:

Attached are the two logo options developed by West Advertising for the District. Both logos attempt to evoke a nautical theme associated with the island of Alameda. I am requesting input and decision about which logo the Board prefers so we can proceed with the development of an independent website for the District. Also attached is an outline of the architecture for the proposed website. This is an initial framework which can be added to based on future issues and activities of the District.

We have purchased two domain names: AlamedaHealthCareDistrict.org and AlamedaHealthCareDistrict.com. The latter will be directed to lamedaHealthCareDistrict.org.

Discussions with AHS regarding SB2190 seismic project:

Over the past few weeks, I have had several discussions with AHS executives about the System commitment to the SB2190 provisions, meeting the 2020 seismic requirements. We have reiterated our expectation that the 2020 seismic construction will be completed as required on schedule and in compliance with the JPA provisions. Attached is a letter from Mike Williams and myself to Mr. Finley and Mr. Fonseca outlining these

expectations. AHS has filed the required application to OSHPD with a April 1, 2019 due date for renovations under the seismic renovations provision for the kitchen relocation.

Under the timeline previously presented by AHS to the District, the contract with for a guaranteed maximum price with the contractor, Webcor, was to be awarded in March. We understand that this proposed contract will be presented to the AHS Finance Committee at their April, 2019 meeting. Construction is still slated to begin in June, 2019. Attached is a letter sent to Delvecchio Finley and Luis Fonseca from President Williams and myself that reiterates our expectations as provided for under the JPA for completion of the 2020 seismic requirements.

SAVE THE DATE
SATURDAY, MAY 4, 2019
ALAMEDA HEALTH SYSTEM FOUNDATION

29TH ANNUAL GALA

**A NIGHT OF
HOPE**

CASA REAL
AT RUBY HILL WINERY

INVESTING IN
HEALTHCARE FOR ALL

29TH ANNUAL GALA

A NIGHT OF HOPE

The Alameda Health System Foundation
Board of Directors Invites You to Save the Date!

SATURDAY, MAY 4, 2019
CASA REAL AT RUBY HILL WINERY
PLEASANTON, CA
5:30 PM - 11:00 PM

For information regarding tickets, sponsorships, and
auction packages, please contact:

Nyjeri Whipps, *Director of Annual Giving*

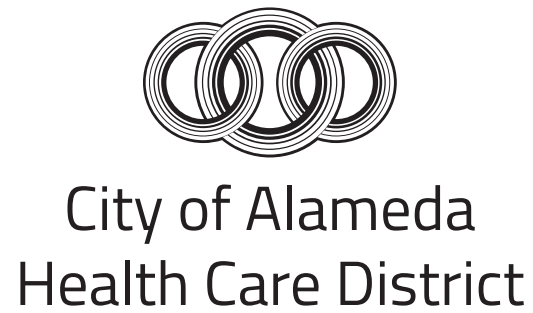
at 510-271-2506 or

nwhipps@alamedahealthsystem.org

Foundationahs.org



350 Frank H. Ogawa Plaza
Suite 900
Oakland, CA 94612





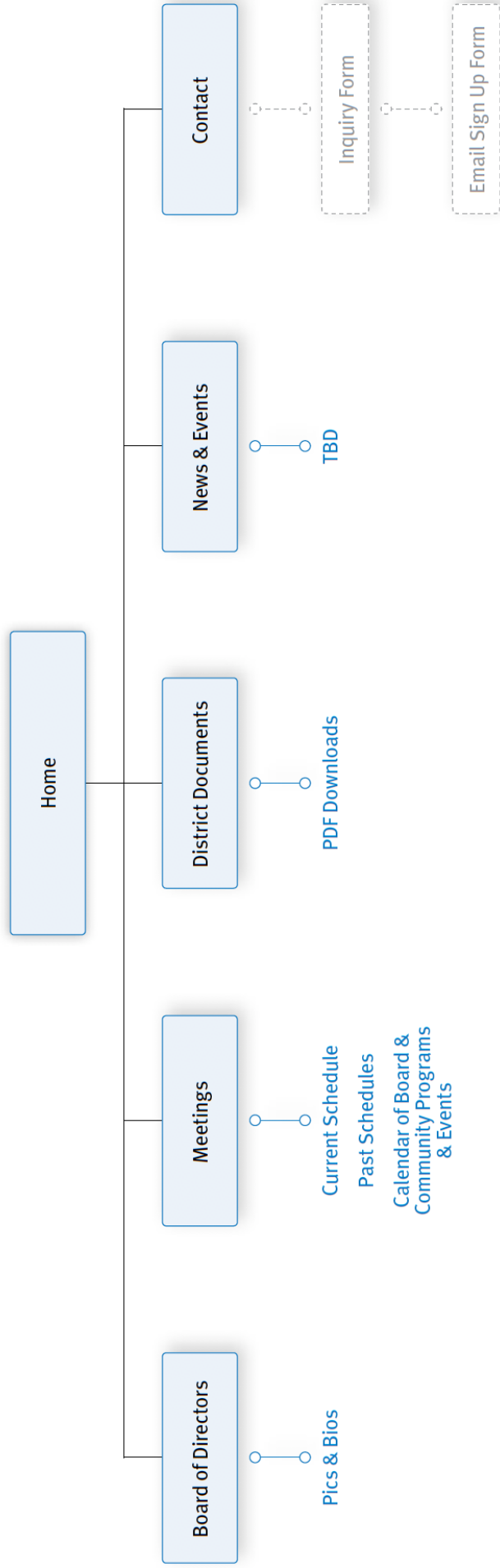
City of Alameda
Health Care District



City of Alameda
Health Care District







CITY OF ALAMEDA HEALTH CARE DISTRICT

March 8, 2019

Delvecchio Finley
Chief Executive Officer
1411 E. 31st Street
Alameda Health System
Oakland, CA 94602

Luis Fonseca
Chief Operating Officer
1411 E. 31st Street
Alameda Health System
Oakland, CA 94602

Dear Delvecchio and Luis,

This is written as a follow-up to recent discussions we have both had with Luis Fonseca.

First, the City of Alameda Health Care District is still deliberating on the preliminary results of the Kaufman Hall study. As you are aware, we felt the study would have more value to both Alameda Health System and the District had it included Scenario 2, as originally proposed by Kaufman Hall, which would have analyzed a configuration for the System to optimize use of the Alameda Hospital facilities. We respectfully disagree with your concern that the resulting configuration could have been inconsistent with AHS's strategic plan since the study would simply have provided you with new and useful information which System leadership would have had full control over whether to utilize that information or not. That said, we do assure you that no results of that study, as done, will be discussed publicly until we provide you with the information in advance.

Second, as we both expressed to Luis, we have concerns about the methodology and conclusions of the recent financial analyses on the Hospital's financial performance that were presented to the AHS Finance Committee and Board of Trustees. They portray a dismal bottom line performance by Alameda Hospital, which is far worse than before the affiliation, largely because of allocation of extraordinarily high overhead expenses from the System. We believe the analyses were over-simplified and may have left the impression that Alameda Hospital is a financial liability for the System. In fact, as we have pointed out in several meetings now, Alameda Hospital makes a positive contribution margin after direct expenses. If Alameda Hospital were not part of AHS, undoubtedly most of the overhead expenses, including pension liabilities not even associated with Alameda Hospital, would remain only to be spread over a smaller base of operations. Finally, how would the System operate without the ability to make referrals from Highland Hospital to Alameda Hospital, resulting in an average census of 25-30 patients being served who otherwise could not be accommodated at Highland?

Letter to Delvecchio Finley and Luis Fonseca, March 8, 2019, page 2

Third, we are aware of the increasingly challenged financial position of the System, notably with a County line of credit which declines annually and possible reductions in a number of supplemental funding sources. You have stated that the financial projections may make it difficult for the System to operate within the line of credit limits.

These issues raise concerns for the District about the System's commitment to and financial ability to deliver on its obligation under the JPA to complete the 2013 seismic retrofit requirements (now due for completion in 2022) and thereby maintain licensed acute beds at Alameda Hospital, as the JPA requires. We have been presented with a timeline for this project which projects awarding a maximum guaranteed price contract this month with a projected start of construction by June 2019 and completion by June 2020.

The District remains committed to meeting the mutual obligation under the JPA that both parties begin to meet in 2020 to discuss the alternatives for meeting the 2030 seismic requirements. In preparation for this, we engaged Kaufman Hall and are doing more analyses at this time of the architectural potential and limitations of all buildings on the site. However, all this work is built on the understanding that the current project will proceed on schedule to *meet the 2013 standards*. *We will expect continued progress reports from the System* which Luis has diligently provided us thus far. As a reminder the next District Board meeting is April 8, 2019 by which time the contract with the general contractor should have been negotiated, if not also approved by the AHS Board of Trustees.

Thank you for your consideration.

Sincerely,



Michael Williams
President, Board of Directors



Deborah E. Stebbins
Executive Director

Open Session

Monday, February 11, 2019 | Regular Meeting

Board Members Present		Staff:	Legal Counsel Present	Excused / Absent
Gayle Godfrey Codiga Robert Deutsch, MD Tracy Jensen	Dennis Popalardo Michael Williams	Debi Stebbins, Executive Director	Tom Driscoll	
Submitted by: Debi Stebbins, Executive Director				
Topic	Discussion	Action / Follow-Up		
I. Call to Order	The meeting was called to order at 5:30 p.m.			
II. Roll Call	Debi Stebbins called roll, noting a quorum of Directors was present.			
III. Report from Closed Session	President Williams noted that there were no actions taken in Closed Session.			
IV. General Public Comments	Doug Biggs, Director of the Alameda Point Collaborative presented an overview of the project for housing homeless elderly in the Belena Bay area of the island. The program is slated to include a 90 bed hospice, a 50 bed after care program and clinic. It is intended to reduce hospital length of stay and prevent homelessness for elders. The project is on the ballot for a special election in Alameda on April 9. It is important that it pass within this time frame in order to qualify for special funding. Mr. Biggs urged a “yes” vote on Measure A and “no” vote on Measure B to support his project. Directors Williams, Popalardo and Jensen indicated their support for the project.			
VI.	Regular Agenda			

- 1) Alameda Health System Liaison Report
- Luis Fonseca, COO for Alameda Health System provided a power point report on AHS operations, a copy of which was posted on-line with the agenda.
- Mr. Fonseca gave an overview of the HCAPS patient satisfaction that was being initiated at Alameda Hospital and other hospitals in the AHS system. The motto of the program is “Every touch point, every interaction.”. The key indicators that are being monitored are: nursing courtesy, physician courtesy, cleaning staff and FNS courtesy and respect, and responsiveness to call lights. Some the initiatives to improve these indicators include hourly rounding on patients, daily huddles by leadership and work teams. Staff are also being oriented to a new GIFT program, in which each staff member is expected to Greet, Introduce (themselves), explain why they are There, and Thank patients as a way of standardizing interaction with patients.
- Seismic and Facility Updates:
- The new CT scanner was delivered to Alameda Hospital on February 5 and installation is underway.
- The project to complete the SB 90 seismic retrofit requirements has now received all OSHPD approvals except for the kitchen relocation. Pursuit of that approval is still underway. AHS expects Webcor to deliver a guaranteed maximum price for the project in March 2019. AHS will submit an application for extension under the new State deadlines by April 1, 2019. Completion of the project is still expected by mid 2020.
- Mr. Fonseca also gave updates on recent community events in Alameda and on the status of labor negotiations with the registered nurses bargaining units at Alameda and San Leandro.

No action taken.

2)	<p>Medical Staff Report:</p> <p>Dr. Joseph Marzouk, an Infectious Disease specialist, introduced himself as the new President of the Alameda Hospital Medical Staff.</p> <p>He described the credentialing of new medical staff, which this month included several new radiologists. The General Surgery coverage under the contract with UCSF has proceeded smoothly. The general surgeons would like to bring in surgical residents to work only in the OR under the direction of attending physicians and the medical staff is reviewing this proposal.</p> <p>The medical staff approved new bylaws, rules and regulations that were approved by the AHS Board.</p> <p>The medical staff is working on the issue of increased inpatient census during the winter months and also due to increased transfers from Highland hospital. The respective medical staffs are discussing when it is best to transfer a patient.</p> <p>Other issues the medical staff is addressing include GI coverage in the ER, cardiology coverage especially on weekends and continued involvement in the preparation for the conversion to EPIC in September 2019.</p>		No action taken.
B.	District and Operational Updates		
1)	District Liaison Repots		
	<p>a. President's Report</p> <p>President Williams reported that there will be an Ad Hoc District – City Liaison Committee on February 25.</p>		No action taken.

	<p>b. Community Liaison Report</p> <p>Director Popalardo reported that he and Debi Stebbins have met to discuss the possible composition of a community Advisory Board for the District and compiled names of potential members. He stated this group could be very important as the Board addresses the issues of what will happen with the configuration of health care in Alameda after 2030.</p>		No action taken.
	<p>c. Alameda Health System Liaison Report</p> <p>Director Jensen provided an update as liaison to the AHS Board of Trustees. The Alameda Health Services Foundation Gala will be held to raise funds for the System on Saturday, May 4 at the Ruby Hill Winery in Pleasanton. The AHS Board retreat was held on February 1 with focus on the topic of population health management.</p>		No action taken.
	<p>d. Alameda Hospital Liaison Report</p> <p>Director Deutsch reported on the need to secure improved Cardiology consultation support on the weekends for inpatient care and the Emergency Department.</p>		No action taken.
	<p>e. Executive Director Report</p> <p>Mrs. Stebbins indicated that following review of several options for the development of a separate website for the District, she had decided to work with West Advertising, a local firm that had previously designed the website for Alameda Hospital prior to the affiliation. AHS has generously provided a section for the District on their website but information about the District is complicated for the public to access. West will provide a new brand identity for the District in addition to the website</p>		No action taken.

	<p>design. They also have the capability be the host site for the District.</p> <p>She referenced a report attached for information to the agenda from SCI Consulting. This is a report prepared annually on behalf of the District that presents a summary of parcel tax collections and how they are spent in accordance with Local Agency Parcel Tax and Bond Accountability requirements.</p>		
C. Consent Agenda			
1)	Acceptance of Minutes of December 10, 2018		A motion was made, seconded and carried unanimously to approve the Consent Agenda.
D. Action Items			
1)	Acceptance of Financial Statements for November and December 2018		A motion was made, seconded and carried unanimously to approve the Financial Statements for November and December 2018
2)	Approval of FY 2017-2018 Parcel Tax True up from District to AHS of \$1,059,328.		A motion was made, seconded and carried unanimously to approve the FY 2017-2018 Parcel Tax True up of \$1,059,328.

3)	Approval of December 2018 Parcel Tax Installment Transfer to Alameda Health System of \$2,137,952		A motion was made, seconded and carried to approve the December 2018 Parcel Tax Transfer to Alameda Health System of \$2,137,952..
4)	<p>Approval of Distribution from the Jaber fund to Alameda Health System in the amount of \$77,308 for the purchase of capital equipment for Alameda Hospital for the period ending June 30, 2018.</p> <p>The Jaber Estate bequest provides that the Jaber fund shall be used for the purchase of capital equipment directly related to the diagnosis and treatment of patients at Alameda Hospital. The Jaber will also stipulates that a maximum of 20% of the sum of the net income earned during the prior fiscal year plus the value of the principal of the Fund valued as of the last day of the prior fiscal year. This amount would be \$77,308 for the fiscal year ending June 30, 2018.</p> <p>There was extensive discussion by the Board of the need to tie the Jaber distribution specifically to the purchase of identified capital equipment. For that reason, the Board tabled the proposed distribution pending identification of specific capital equipment item(s) for which the distribution would be used.</p>		A motion was made, seconded and carried to table the proposal to distribute funds from the Jaber account for the period ending June 30, 2018 until identification of the capital equipment items for which the funds are appropriated are identified by AHS.
5)	Discussion of Change of Date for June, 2019 District Board meeting		It was moved, seconded and carried to change the date of the June, 2019 District

At the request of the Executive Director, the scheduled meeting for June, 2019 was changed from June 10, 2019 to June 17, 2019.		Board meeting to June 17, 2019.
E. June 17, 2019 Agenda Preview		
Action Items		No action taken.
1)	Acceptance of April 8, 2019 Minutes	
2)	Acceptance of Financial Statements: March and April, 2019	
There was a suggestion that in addition to the items listed above, the following items be added to the June agenda: preview of new brand identity and website and preliminary review of FY 2020 budget.		
Information Items:		No action taken.
1)	YTD AHS Reporting (CAO/Hospital, Quality, Financial, Medical Staff Reports)	
V. General Public Comments		None
VI. Board Comments		None
VII. Adjournment	There being no further business, the meeting was adjourned at 7:45 pm	

Approved: _____

Balance Sheets

CITY OF ALAMEDA HEALTHCARE DISTRICT

	As of <u>6/30/2018</u>	As of <u>1/31/2019</u>
Assets		
<u>Current assets:</u>		
Cash and cash equivalents	\$ 1,008,285	\$ 3,850,132
Grant and other receivables	298,045	468,666
Prepaid expenses and deposits	34,364	35,799
Total current assets	<u>1,340,694</u>	<u>4,354,598</u>
Assets limited as to use	557,671	651,246
Capital Assets, net of accumulated depreciation	<u>3,030,118</u>	<u>2,885,698</u>
	4,928,483	7,891,542
Other Assets	9,711	8,404
Total assets	<u>\$ 4,938,194</u>	<u>\$ 7,899,945</u>
Liabilities and Net Position		
<u>Current liabilities:</u>		
Current maturities of debt borrowings	\$ 31,271	\$ 31,271
Accounts payable and accrued expenses	<u>16,000</u>	<u>19,515</u>
Total current liabilities	47,271	50,786
Debt borrowings net of current maturities	<u>939,726</u>	<u>923,411</u>
Total liabilities	986,997	974,197
Net position:		
Total net position (deficit)	<u>3,951,197</u>	<u>6,925,749</u>
Total liabilities and net position	<u>\$ 4,938,194</u>	<u>\$ 7,899,945</u>

Statements of Revenues, Expenses and Changes in Net Position

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual YTD 6/30/2018	Actual YTD 1/31/2019	Budget YTD 1/31/2019	Variance	
Revenues and other support					
District Tax Revenues	\$ 5,920,695	\$ 3,408,620	\$ 3,438,923	30,304	1%
Rents	204,791	116,930	125,389	8,459	7%
Other revenues	6	-	1,458	1,458	
Total revenues	6,125,491	3,525,550	3,565,771	40,221	
Expenses					
Professional fees - executive director	-	83,509	-	(83,509)	#####
Professional fees	96,006	215,799	382,288	166,488	44%
Supplies	2,646	4,856	5,308	453	9%
Purchased services	6,471	2,600	2,625	25	1%
Repairs and maintenance	19,076	5,990	18,083	12,093	67%
Rents	26,478	15,939	15,860	(79)	-1%
Utilities	10,459	7,404	7,513	110	1%
Insurance	47,368	28,837	27,598	(1,239)	-4%
Depreciation and amortization	249,818	145,727	235,914	90,187	
Interest	47,945	31,676	26,129	(5,548)	-21%
Travel, meeting and conferences	1,500	18	8,750	8,733	100%
Other expenses	9,399	8,643	189,408	180,765	95%
Total expenses	517,167	550,998	919,476	368,478	
Operating gains	5,608,325	2,974,552	2,646,295	(328,257)	-12%
Transfers	(5,508,076)	-	(2,903,885)		
Increase in net position	100,249	2,974,552	(257,591)		
Net position at <i>beginning of the year</i>	3,850,948	3,951,197	3,951,197		
Net position at the <i>end of the period</i>	\$ 3,951,197	\$ 6,925,749	\$ 3,693,607		

Statements of Cash Flows

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual YTD 6/30/2018	Actual YTD 1/31/2019
Increase in net position	\$ 100,249	\$ 2,974,552
Add Non Cash items		
Depreciation	249,818	145,727
Changes in operating assets and liabilities		
Grant and other receivables	(2,265)	(170,621)
Prepaid expenses and deposits	333	(1,435)
Accounts payable and accrued expenses	14,036	3,515
Accrued payroll and related liabilities	-	-
Net Cash provided(used) by operating activities	362,171	2,951,738
Cash flows from investing activities		
Acquisition of Property Plant and Equipment	-	0
Changes in assets limited to use	196,742	(93,575)
Net Cash used in investing activities	196,742	(93,575)
Cash flows from financing activities		
Principal payments on debt borrowings	(32,331)	(16,316)
New borrowings	-	-
Net cash used by financing activities	(32,331)	(16,316)
Net change in cash and cash equivalents	526,581	2,841,847
Cash at the beginning of the year	481,704	1,008,285
Cash at the end of the period	\$ 1,008,285	\$ 3,850,132

Balance Sheets

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District 6/30/2018	Jaber 6/30/2018	As of 6/30/2018	District 1/31/2019	Jaber 1/31/2019	As of 1/31/2019
Assets						
<u>Current assets:</u>						
Cash and cash equivalents	\$ 1,008,285	\$ -	\$ 1,008,285	\$ 3,850,132	\$ -	\$ 3,850,132
Grant and other receivables	298,045	0	298,045	468,666	0	468,666
Prepaid expenses and deposits	31,101	3,263	34,364	35,391	408	35,799
Total current assets	1,337,432	3,263	1,340,694	4,354,190	408	4,354,598
Due To Due From	9,374	(9,374)	0	9,374	(9,374)	0
Assets limited as to use	0	557,671	557,671	0	651,246	651,246
Capital Assets, net of accumulated depreciation	1,522,518	1,507,600	3,030,118	1,399,915	1,485,783	2,885,698
	2,869,324	2,059,160	4,928,483	5,763,479	2,128,063	7,891,542
Other Assets	9,711	0	9,711	8,404	0	8,404
Total assets	2,879,034	2,059,160	4,938,194	5,771,883	2,128,063	7,899,945
Liabilities and Net Position						
<u>Current liabilities:</u>						
Current maturities of debt borrowings	32,449	0	32,449	31,271	0	31,271
Accounts payable and accrued expenses	16,000	0	16,000	19,515	0	19,515
Total current liabilities	47,271	0	47,271	50,786	0	50,786
Debt borrowings net of current maturities	938,548	0	938,548	923,411	0	923,411
Total liabilities	986,997	0	986,997	974,197	0	974,197
Net position:						
Total net position (deficit)	1,892,036	2,059,160	3,951,197	4,797,685	2,128,063	6,925,749
Total liabilities and net position	\$2,879,034	\$2,059,160	\$4,938,194	\$5,771,882	\$2,128,063	\$7,899,945

Statements of Revenues, Expenses and Changes in Net Position

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District	Jaber	Actual	District	Jaber	Actual
	6/30/2018	6/30/2018	YTD 6/30/2018	1/31/2019	1/31/2019	YTD 1/31/2019
Revenues and other support						
District Tax Revenues	5,920,695	0	5,920,695	3,408,620	0	3,408,620
Rents	0	204,791	204,791	0	116,930	116,930
Other revenues	6	0	6	0	0	0
Total revenues	5,920,701	204,791	6,125,491	3,408,620	116,930	3,525,550
Expenses						
Professional fees - executive director	0	0	0	83,509	0	83,509
Professional fees	86,369	9,638	96,006	210,269	5,530	215,799
Supplies	2,646	0	2,646	4,856	0	4,856
Purchased services	6,471	0	6,471	2,600	0	2,600
Repairs and maintenance	0	19,076	19,076	0	5,990	5,990
Rents	26,478	0	26,478	15,939	0	15,939
Utilities	620	9,840	10,459	817	6,587	7,404
Insurance	42,474	4,894	47,368	25,982	2,855	28,837
Depreciation and amortization	212,418	37,400	249,818	123,910	21,817	145,727
Interest	47,945	0	47,945	31,676	0	31,676
Travel, meeting and conferences	1,500	0	1,500	18	0	18
Other expenses	4,052	5,348	9,399	3,394	5,249	8,643
Total expenses	430,971	86,195	517,167	502,971	48,027	550,998
Operating gains	5,489,730	118,595	5,608,325	2,905,649	68,903	2,974,552
Transfers	(5,150,445)	(357,631)	(5,508,076)	0	0	0
Increase in net position	339,285	(239,036)	100,249	2,905,649	68,903	2,974,552
Net position at <i>beginning of the year</i>	1,552,752	2,298,196	3,850,948	1,892,037	2,059,160	3,951,197
Net position at the <i>end of the period</i>	1,892,037	2,059,160	3,951,197	4,797,686	2,128,063	6,925,749

Statements of Cash Flows

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District	Jaber	Actual	District	Jaber	Actual
	6/30/2018	6/30/2018	YTD 6/30/2018	1/31/2019	1/31/2019	YTD 1/31/2019
Increase in net position	339,285	(239,036)	100,249	2,905,649	68,903	2,974,552
Add Non Cash items						
Depreciation	212,418	37,400	249,818	123,910	21,817	145,727
Changes in operating assets and liabilities						
Grant and other receivables	(2,265)	0	(2,265)	(170,621)	0	(170,621)
Prepaid expenses and deposits	333	0	333	(4,290)	2,855	(1,435)
Due To Due From	(4,894)	4,894	0	0	0	0
Accounts payable and accrued expenses	14,037	0	14,036	3,515	0	3,515
Net Cash provided(used) by operating activities	558,913	(196,741)	362,171	2,858,164	93,575	2,951,738
Cash flows from investing activities						
Acquisition of Property Plant and Equipment	0	0	(0)	0	0	0
Changes in assets limited to use	0	196,742	196,742	0	(93,575)	(93,575)
Net Cash used in investing activities	0	196,742	196,742	0	(93,575)	(93,575)
Cash flows from financing activities						
Principal payments on debt borrowings	(32,331)	0	(32,331)	(16,316)	0	(16,316)
Net cash used by financing activities	(32,331)	0	(32,331)	(16,316)	0	(16,316)
Net change in cash and cash equivalents	526,582	0	526,581	2,841,848	0	2,841,847
Cash at the beginning of the year	481,704	(0)	481,704	1,008,285	0	1,008,285
Cash at the end of the period	1,008,285	0	1,008,285	3,850,132	0	3,850,132

Balance Sheets

CITY OF ALAMEDA HEALTHCARE DISTRICT

	As of <u>6/30/2018</u>	As of <u>2/28/2019</u>
Assets		
<u>Current assets:</u>		
Cash and cash equivalents	\$ 1,008,285	\$ 570,045
Grant and other receivables	298,045	937,333
Prepaid expenses and deposits	34,364	30,583
Total current assets	<u>1,340,694</u>	<u>1,537,961</u>
Assets limited as to use	557,671	665,801
Capital Assets, net of accumulated depreciation	<u>3,030,118</u>	<u>2,865,067</u>
	4,928,483	5,068,828
Other Assets	9,711	8,217
Total assets	<u>\$ 4,938,194</u>	<u>\$ 5,077,045</u>
 Liabilities and Net Position		
<u>Current liabilities:</u>		
Current maturities of debt borrowings	\$ 31,271	\$ 31,271
Accounts payable and accrued expenses	16,000	20,815
Total current liabilities	<u>47,271</u>	<u>52,086</u>
Debt borrowings net of current maturities	<u>939,726</u>	<u>920,636</u>
Total liabilities	986,997	972,722
 Net position:		
Total net position (deficit)	<u>3,951,197</u>	<u>4,104,323</u>
Total liabilities and net position	<u>\$ 4,938,194</u>	<u>\$ 5,077,045</u>

Statements of Revenues, Expenses and Changes in Net Position

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual YTD 6/30/2018	Actual YTD 2/28/2019	Budget YTD 2/28/2019	Variance	
Revenues and other support					
District Tax Revenues	\$ 5,920,695	\$ 3,877,286	\$ 3,930,198	52,912	1%
Rents	204,791	133,852	143,302	9,450	7%
Other revenues	6	-	1,667	1,667	
Total revenues	6,125,491	4,011,138	4,075,167	64,028	
Expenses					
Professional fees - executive director	-	93,092	-	(93,092)	#####
Professional fees	96,006	278,439	436,900	158,461	36%
Supplies	2,646	5,392	6,067	675	11%
Purchased services	6,471	3,500	3,000	(500)	-17%
Repairs and maintenance	19,076	7,165	20,667	13,502	65%
Rents	26,478	18,187	18,125	(62)	0%
Utilities	10,459	7,857	8,587	730	8%
Insurance	47,368	34,053	31,541	(2,512)	-8%
Depreciation and amortization	249,818	166,545	269,616	103,071	
Interest	47,945	35,757	29,861	(5,896)	-20%
Travel, meeting and conferences	1,500	18	10,000	9,983	100%
Other expenses	9,399	10,728	216,467	205,739	95%
Total expenses	517,167	660,733	1,050,830	390,097	
Operating gains	5,608,325	3,350,405	3,024,337	(326,069)	-11%
Transfers	(5,508,076)	(3,197,280)	(3,318,726)		
Increase in net position	100,249	153,125	(294,389)		
Net position at <i>beginning of the year</i>	3,850,948	3,951,197	3,951,197		
Net position at the <i>end of the period</i>	\$ 3,951,197	\$ 4,104,323	\$ 3,656,808		

Statements of Cash Flows

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual YTD 6/30/2018	Actual YTD 2/28/2019
Increase in net position	\$ 100,249	\$ 153,125
Add Non Cash items		
Depreciation	249,818	166,545
Changes in operating assets and liabilities		
Grant and other receivables	(2,265)	(639,286)
Prepaid expenses and deposits	333	3,781
Accounts payable and accrued expenses	14,036	4,815
Accrued payroll and related liabilities	-	-
Net Cash provided(used) by operating activities	362,171	(311,019)
Cash flows from investing activities		
Acquisition of Property Plant and Equipment	-	(0)
Changes in assets limited to use	196,742	(108,130)
Net Cash used in investing activities	196,742	(108,130)
Cash flows from financing activities		
Principal payments on debt borrowings	(32,331)	(19,091)
New borrowings	-	-
Net cash used by financing activities	(32,331)	(19,091)
Net change in cash and cash equivalents	526,581	(438,240)
Cash at the beginning of the year	481,704	1,008,285
Cash at the end of the period	\$ 1,008,285	\$ 570,045

Balance Sheets

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District 6/30/2018	Jaber 6/30/2018	As of 6/30/2018	District 2/28/2019	Jaber 2/28/2019	As of 2/28/2019
Assets						
<u>Current assets:</u>						
Cash and cash equivalents	\$ 1,008,285	\$ -	\$ 1,008,285	\$ 570,045	\$ -	\$ 570,045
Grant and other receivables	298,045	0	298,045	937,333	0	937,333
Prepaid expenses and deposits	31,101	3,263	34,364	30,584	(0)	30,583
Total current assets	1,337,432	3,263	1,340,694	1,537,961	(0)	1,537,961
Due To Due From	9,374	(9,374)	0	9,374	(9,374)	0
Assets limited as to use	0	557,671	557,671	0	665,801	665,801
Capital Assets, net of accumulated depreciation	1,522,518	1,507,600	3,030,118	1,382,400	1,482,667	2,865,067
	2,869,324	2,059,160	4,928,483	2,929,735	2,139,093	5,068,828
Other Assets	9,711	0	9,711	8,217	0	8,217
Total assets	2,879,034	2,059,160	4,938,194	2,937,952	2,139,093	5,077,045
Liabilities and Net Position						
<u>Current liabilities:</u>						
Current maturities of debt borrowings	32,449	0	32,449	31,271	0	31,271
Accounts payable and accrued expenses	16,000	0	16,000	20,815	0	20,815
Total current liabilities	47,271	0	47,271	52,086	0	52,086
Debt borrowings net of current maturities	938,548	0	938,548	920,636	0	920,636
Total liabilities	986,997	0	986,997	972,722	0	972,722
Net position:						
Total net position (deficit)	1,892,036	2,059,160	3,951,197	1,965,230	2,139,093	4,104,323
Total liabilities and net position	\$2,879,034	\$2,059,160	\$4,938,194	\$2,937,952	\$2,139,093	\$5,077,045

Statements of Revenues, Expenses and Changes in Net Position

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District	Jaber	Actual	District	Jaber	Actual
	6/30/2018	6/30/2018	YTD 6/30/2018	2/28/2019	2/28/2019	YTD 2/28/2019
Revenues and other support						
District Tax Revenues	5,920,695	0	5,920,695	3,877,286	0	3,877,286
Rents	0	204,791	204,791	0	133,852	133,852
Other revenues	6	0	6	0	0	0
Total revenues	5,920,701	204,791	6,125,491	3,877,286	133,852	4,011,138
Expenses						
Professional fees - executive director	0	0	0	93,092	0	93,092
Professional fees	86,369	9,638	96,006	272,063	6,375	278,439
Supplies	2,646	0	2,646	5,392	0	5,392
Purchased services	6,471	0	6,471	3,500	0	3,500
Repairs and maintenance	0	19,076	19,076	0	7,165	7,165
Rents	26,478	0	26,478	18,187	0	18,187
Utilities	620	9,840	10,459	923	6,934	7,857
Insurance	42,474	4,894	47,368	30,790	3,263	34,053
Depreciation and amortization	212,418	37,400	249,818	141,612	24,933	166,545
Interest	47,945	0	47,945	35,757	0	35,757
Travel, meeting and conferences	1,500	0	1,500	18	0	18
Other expenses	4,052	5,348	9,399	5,478	5,249	10,728
Total expenses	430,971	86,195	517,167	606,813	53,919	660,733
Operating gains	5,489,730	118,595	5,608,325	3,270,474	79,933	3,350,405
Transfers	(5,150,445)	(357,631)	(5,508,076)	(3,197,280)	0	(3,197,280)
Increase in net position	339,285	(239,036)	100,249	73,194	79,933	153,125
Net position at <i>beginning of the year</i>	1,552,752	2,298,196	3,850,948	1,892,037	2,059,160	3,951,197
Net position at the <i>end of the period</i>	1,892,037	2,059,160	3,951,197	1,965,230	2,139,093	4,104,323

Statements of Cash Flows

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District 6/30/2018	Jaber 6/30/2018	Actual YTD 6/30/2018	District 2/28/2019	Jaber 2/28/2019	Actual YTD 2/28/2019
Increase in net position	339,285	(239,036)	100,249	73,194	79,933	153,125
Add Non Cash items						
Depreciation	212,418	37,400	249,818	141,612	24,933	166,545
Changes in operating assets and liabilities						
Grant and other receivables	(2,265)	0	(2,265)	(639,288)	0	(639,286)
Prepaid expenses and deposits	333	0	333	518	3,263	3,781
Due To Due From	(4,894)	4,894	0	0	0	0
Accounts payable and accrued expenses	14,037	0	14,036	4,815	0	4,815
Net Cash provided(used) by operating activities	558,913	(196,741)	362,171	(419,149)	108,130	(311,019)
Cash flows from investing activities						
Acquisition of Property Plant and Equipment	0	0	(0)	(0)	(0)	(0)
Changes in assets limited to use	0	196,742	196,742	0	(108,130)	(108,130)
Net Cash used in investing activities	0	196,742	196,742	(0)	(108,130)	(108,130)
Cash flows from financing activities						
Principal payments on debt borrowings	(32,331)	0	(32,331)	(19,091)	0	(19,091)
Net cash used by financing activities	(32,331)	0	(32,331)	(19,091)	0	(19,091)
Net change in cash and cash equivalents	526,582	0	526,581	(438,240)	(0)	(438,240)
Cash at the beginning of the year	481,704	(0)	481,704	1,008,285	0	1,008,285
Cash at the end of the period	1,008,285	0	1,008,285	570,044	0	570,045

TO: City of Alameda Health Care District, Board of Directors

FROM: Luis Fonseca, Chief Operating Officer

DATE: April 8, 2019

SUBJECT: FY17 & FY18 Jaber Fund Equipment Funding Allocation

As follow-up to the February 2019 City of Alameda Health Care District Board of Director Meeting, I am providing a recommendation for the use of the Jaber Funds from FY17 and FY18 in the amount of \$151,325. A total of three (3) pieces of equipment will be purchased with the funds. All pieces of equipment meet the guidelines of the Jaber Will as stated below.

Total Funds Available	\$151,325.00
Cardinal Thunderbolt	\$31,998.00
Stago Compact Max	\$35,706.00
Alcon Centurion	\$71,289.00
Total	\$138,993
Remaining Funds	\$12,332

The remaining funds from FY17 and FY18 can be held with the District until the next disbursement or until AHS has identified an item to fund.

“The Fund shall be used for the purchase of capital equipment directly related to the diagnosis and treatment of patients at Alameda Hospital. Such equipment includes, but is not limited to, machinery and equipment listed below and similar machinery and equipment. This list is given not to limit the types of equipment that I would hope to make available to patients at Alameda Hospital: Diagnostic imaging machinery; surgical equipment, including equipment for the treatment of eye disease; patient monitoring equipment for critical care.”

Prior distributions from FY15 and FY16 were allocated toward the purchases of a Wander Guard System for Park Bridge and the new CT scanner.

Thunderbolt Elisa Analyzer

QuantIFERON TB Gold is a whole-blood test for use as an aid in diagnosing Mycobacterium tuberculosis infection, including latent tuberculosis infection (LTBI) and tuberculosis (TB) disease. Currently, testing for TB at Alameda Hospital is sent to Alameda County Public Health Lab or Quest. The 2018 expense for sending out these tests was \$252,416. By bringing this testing in house, AHS will reduce expenses and will be able to capture revenue by conducting the tests in the onsite laboratory. In addition, performing the tests in the Alameda Hospital Clinical Laboratory will provide more timely results to the physicians. No construction or modifications to space is needed with the purchase of the equipment.

Total Funding Request for Thunderbolt Elisa Analyzer: \$31,998.00

Stago STA Compact Max

The Stago STA Compact Max is a Laboratory analyzer that utilizes the exclusive Viscosity-based (mechanical) Detection system for Coagulation testing. Coagulation testing is necessary to assess blood clotting function and risk of bleeding in patients. It is also used to manage anticoagulation therapy for treatment and prevention of thromboembolic diseases such as Stroke, Deep Vein Thrombosis (DVT), and Venous Thromboembolism (VTE). The Anti-Xa test is of particular importance as it has been identified in literature, as an effective indicator of anticoagulation therapy. Therefore, AHS is in the process of revising its Anticoagulation Therapy Guidelines and Stroke Order Sets to include Anti-Xa measurements.

Alameda Hospital Laboratory is performing coagulation testing using the Siemens Healthineers CA-1500 system. Siemens Healthineers has announced that it will begin the process of phasing out the CA-1500 system and will no longer be providing support for the system March 30th, 2020. Additionally, the CA-1500 system is not capable of effectively performing Anti-Xa testing, and a standardized, single anticoagulation guideline for the Alameda Health System is currently not possible.

The Stago STA Compact Max will be a significant benefit to the Alameda Hospital and to the patients that we serve. Highland Hospital and San Leandro Hospital Laboratories are already using the Stago STA Compact Max. Therefore, successful procurement of the Stago STA Compact Max for Alameda Hospital will allow AHS to standardize Anticoagulation guidelines and Thromboembolic protocols across all sites. AHS providers will be uniformly using Anti-XA and other testing to systematically and effectively manage treatment and prevention. Patients will also have the flexibility to seek anticoagulation management at different sites due to comparison of results and a standardized treatment strategy. No construction or modifications to space is needed with the purchase of the equipment.

Total Funding Request for Stago STA Compact Max: \$35,706

Alcon Centurion

In 2018, a critical need was identified for equipment to conduct cataract cases in the Alameda Hospital Surgery Department. AHS responded to the need and purchased Alcon Centurions and Microscopes for the Surgery Department. Now, there is a need to purchase a same equipment for the Highland Hospital Campus. To take advantage of the Jaber Funding mechanism for the Alameda Hospital Campus, AHS would like to utilize the Jaber fund to purchase another Alcon Centurion for Alameda Hospital and transfer the existing Centurion purchased in 2018 to Highland Hospital. This will help off-set the capital expense and current need benefiting both facilities and the patients we serve.

Total Funding Request for Alcon Centurion: \$71,289

CITY OF ALAMEDA HEALTH CARE DISTRICT

MEETING DATE: April 8, 2019
TO: City of Alameda Health Care District, Board of Directors
FROM: Debi Stebbins, Executive Director
SUBJECT: Review of Initial Draft of FY 2020 Operating and Jaber Budgets

Action:

Recommendation to accept Fiscal Year Ending June 30, 2020 City of Alameda Health Care District Operating Budget and Jaber Properties Budget

Overview:

The proposed budget was prepared in consultation with the District financial consultant, Kelly Hohenbrink and based on YTD actual expense projections as reflected in the February, 2019 financial reports. The following two budgets, District Operations and Jaber Properties, are presented for your review.

Per the affiliation Joint Powers Agreement (JPA) (Section 2.2 Parcel Tax Revenue), "District shall be permitted to withhold and retain, from the Parcel Tax Revenue an amount equal to the reasonable out-of-pocket costs and expenses actually incurred by the District for its statutorily required services, costs of elections, meetings, strategic planning, insurance, administration and collection of the parcel tax and payment of legal obligations, if any (known or unknown), unrelated to the administration and operation of Alameda Hospital ("District Expenses"); provided, however, that in no event shall the amounts withheld and retained by the District in accordance with the foregoing exceed what is reasonably required for such District Expenses during any fiscal year without prior written approval of AHS."

There are two operating budgets, one for the general operations of the District and one for the operations of the Jaber properties.

Revenue projections are based on estimates from SCI Consulting, the firm that does our administration of parcel tax revenue. This reflects a projected small increase in the number of parcels in Alameda.

Professional Fees increased over the FY 2019 budget by \$150,000 in anticipation for the continued need for consulting and architectural fees associated with planning for the 2030 seismic requirements. This includes anticipated needs for structural engineering

and possible additional soils analysis fees. Legal fees will come in well under the FY2019 budget and therefore have been reduced by \$25,000 in FY2020.

Although I have not yet engaged an administrative assistant this year, I do anticipate I will need to find someone on a part-time basis next year especially in terms of maintaining the District website.

Purchased services is increasing slightly since I hope to add an independent contractor to set up the audio for Board meetings.

Insurance premiums have increased slightly and are in accordance with the quotes received from our broker, Alliant.

Interest expenses increased by \$6,347 due to an increased interest rate (going from 4% to 5.51%) this year for our loan with Bank of Marin. The balance on the loan as of the end of February is \$952,252.

The largest reduction in expenses is in the Other Expense category which includes Election fees. Although we budgeted \$282,000 for election related expenses last year, we just received our invoice for \$170,000 for the November 2018 elections, a significantly favorable variance. There are no election fees budgeted for FYE June 30, 2020.

As a result of all these changes, we are projecting the funds available for transfer to AHS after appropriate District expenses will be \$4,982,666, an increase of \$ 222,751 over the FY 2019 budget.

The Jaber budget reflects no significant changes in expenses compared to FY 2019. We continue to budget appropriate maintenance expenses due to the age of the properties.

**City of Alameda Health Care District
FY 2019-2020 Proposed Operating Budget**

		Budget FYE 6/30/2018	Budget FYE 6/30/2019	Budget FYE 6/30/2020	Variance from 6/30/2019
1	Revenues and other support				
2	District Tax Revenues	\$5,957,020	\$5,997,250	\$6,009,468	\$12,218
3	County Commission (1.7%)	-\$101,269	-\$101,953	-\$102,161	-\$208
4	Other revenues	\$0	\$0		
5	Total Revenues	\$5,855,751	\$5,895,297	\$5,907,307	\$12,010
6					
7	Expenses				
8	Salaries, wage and benefits	\$270,500	\$0		
9	0.5 FTE Executive Director	\$95,000	\$0		
10	1.0 FTE Clerk / Administrative Support	\$75,000	\$0		
11	Professional fees	\$100,500	\$655,350	\$805,350	\$150,000
12	Registry	\$0	\$75,000	\$75,000	
13	1.0 FTE Clerk / Administrative Support		\$75,000	\$75,000	
14	Accounting	\$15,000	\$15,600	\$15,600	
15	CHW, LLP		\$15,600	\$15,600	
16	Consultant Fees	\$25,000	\$454,250	\$629,250	\$175,000
17	0.5 FTE Executive Director		\$115,000	\$115,000	
18	SCI Consulting		\$12,750	\$12,750	
19	TCA partners		\$1,500	\$1,500	
20	Other (TBD)				
21	2030 Strategic Planning		325,000	\$ 500,000	\$175,000
22	Legal Fees	\$50,000	\$100,000	\$75,000	-\$25,000
23	Thomas Driscoll		\$100,000	\$75,000	-\$25,000
24	Annual Independent Audit	\$10,500	\$10,500	\$10,500	
25	TCA Partners		\$10,500	\$10,500	
26	Supplies	\$7,000	\$9,100	\$9,100	
27	Office Expenses	\$4,000	\$4,000	\$4,000	
28	Office Supplies, Laptop, Printing, Postage, etc.		\$4,000	\$4,000	
29	Food/Meals	\$3,000	\$5,100	\$5,100	
30	Meals provided at Meetings (Board & Committees)		\$5,100	\$5,100	
31	Purchased services	\$4,500	\$4,500	\$7,300	\$2,800
32	Video / Meetings	\$4,500	\$4,500	\$7,300	\$2,800
33	Video Taping and Audio Visual for Board meetings				
34	Repairs and maintenance	\$1,000	\$1,000	\$2,500	\$1,500
35	Maintenance (888 Willow)	\$1,000	\$1,000	\$2,500	\$1,500
36	Rents	\$26,500	\$27,188	\$28,200	\$1,012
37	Lease Expense Building (888 Willow)	\$26,500	\$27,188	\$28,200	\$1,012
38	Lease Expense Equipment	\$0			
39	Utilities	\$1,140	\$2,880	\$2,880	
40	Utilities, Phones, Internet	\$1,140	\$2,880	\$2,880	
41	Utilities (Water, Garbage, Electric, 888 Willow)		\$1,800	\$1,800	
42	Phone (888 Willow)		\$240	\$240	
43	Internet (888 Willow)		\$840	\$840	
44	Insurance	\$41,775	\$42,186	\$48,000	\$5,814
45	Crime (ACIP)	\$1,275	\$1,200	\$1,260	\$60
46	D&O (SLIP)	\$15,500	\$15,500	\$17,050	\$1,550
47	Property (HARPP)	\$25,000	25,486	\$28,544	\$3,058
48	Depreciation and amortization	\$367,024	\$367,024	\$367,024	
49	Building	\$351,197	\$351,197	\$351,197	
50	Equipment	\$15,827	\$15,827	\$15,827	
51	Interest	\$47,676	\$44,792	\$51,139	\$6,347
52	Interest Expense	\$47,676	\$44,792	\$51,139	
53	Travel, meeting and conferences	\$11,000	\$15,000	\$15,000	
54	Travel	\$1,000	\$5,000	\$5,000	
55	Education & Conferences	\$10,000	\$10,000	\$10,000	
56	Other Expenses	\$15,500	\$300,700	\$26,200	-\$274,500
57	Election Year Expenses	\$0	\$282,000	\$0	-\$282,000
58	Dues & Subscriptions	\$5,000	\$5,000	\$5,000	
59	Homeowners Association Dues		\$2,500	\$2,600	\$100
60	Other - TBD/as needed		2,500	\$2,500	
61	Other Misc Operating Expense	\$2,000	\$3,000	\$3,000	
62	ED mileage/phone Expense		\$3,000	\$3,000	
63	Board Stipend	\$5,000	\$7,200	\$7,200	
64	District Marketing, Promotions	\$2,500	\$2,500	\$10,000	\$7,500
65	Licenses and Taxes	\$1,000	\$1,000	\$1,000	
66	Total Expenses	\$894,115	\$1,469,718	\$1,362,693	-\$107,025
67					
68	Depreciation	-\$367,024	-\$367,024	-\$367,024	
69	Principal on Note	\$29,804	\$32,688	\$31,133	-\$1,555
70					
71	Total Revenue Sources	\$5,855,751	\$5,895,297	\$6,009,468	\$114,171
72	Minus Total District Uses	\$556,895	\$1,135,382	\$1,026,802	-\$108,580
73	Available Balance to Transfer to Alameda Health System	\$5,298,855	\$4,759,915	\$4,982,666	\$222,751
74					
75	Final Balance Transfer to Alameda Health System	\$5,298,855	\$4,759,915	\$4,982,666	\$222,751

City of Alameda health Care District
 FY 2018-2019 Proposed Operating Budget - Jaber Properties

	Budget FYE 6/30/2018	Budget FYE 6/30/2019	Proposed Budget FYE 6/30/2020	Variance from 6/30/2019
Revenue				
Rents	\$ 195,283	\$ 214,953	\$ 227,850	
Other Revenues	\$ 1,772	\$ 2,500	\$ 2,500	
Total Revenues	\$ 197,054	\$ 217,453	\$ 230,350	
Expense				
Repairs and Maintenance	\$ 16,000	\$ 30,000	\$ 30,000	
Maintenance	\$ 16,000	\$ 30,000	\$ 30,000	
Utilities	\$ 9,500	\$ 10,000	\$ 11,000	
Utilities	\$ 9,500	\$ 10,000	\$ 11,000	
Insurance	\$ 5,000	\$ 5,125	\$ 5,300	
General/Excess Liability (Jaber)	\$ 5,000	\$ 5,125	\$ 5,300	
Depreciation and amortization	\$ 37,400	\$ 37,400	\$ 37,400	
Building	\$ 37,400	\$ 37,400	\$ 37,400	
Other Expenses	\$ 20,120	\$ 24,000	\$ 26,000	
Mngt Fee	\$ 9,620	\$ 10,000	\$ 11,000	
Landscaping	\$ 5,250	\$ 4,000	\$ 5,000	
Cleaning, Inspection, Repairs	\$ 2,625	\$ 10,000	\$ 10,000	
Other	\$ 3,085	\$ -		
Toal Expenses	\$ 88,020	\$ 106,525	\$ 109,700	
Net Revenues over Expenses	\$ 109,034	\$ 110,928	\$ 120,650	