



## BOARD OF TRUSTEES MEETING

THURSDAY, February 25, 2016

5:00PM – 7:00PM

### Conference Center at Highland Care Pavilion

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Susana Flores, Clerk of the Board

(510) 535-7515

### LOCATION:

Open Session: HCP Conference Center

### MEMBERS

Michele Lawrence, **President**

Joe DeVries, **Vice President**

Maria G. Hernandez, **Secretary**

Kinkini Banerjee

Anthony B. Varni

Tracy Jensen

Barry Zorthian, MD

James Lugannani

*Chief of Staff – HGH/FMT/JGH/AMBULATORY Medical Staff: Swapnil Shah, MD*

*Chief of Staff - SLH Medical Staff: Deepak Dhawan, MD*

*Chief of Staff - AHD Medical Staff: John Iocco, MD*

## BOARD OF TRUSTEES REGULAR MEETING AGENDA

### OPEN SESSION/ ROLL CALL

**OPEN SESSION PUBLIC COMMENT (1<sup>st</sup> opportunity)** - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 20 minutes at the opening of the meeting with a 3-minute limit per speaker per topic.** If there are speakers left after 20 minutes public comment will be allowed at the end of the scheduled meeting.

#### A. MEDICAL STAFF REPORTS

(Written Reports)

*Swapnil Shah, MD, HGH/FMT/JGH/Ambulatory Medical Staff*

*Deepak Dhawan, MD, San Leandro Hospital Medical Staff*

*John Iocco, MD, Alameda Hospital Medical Staff*

#### ITEM A ATTACHMENT

#### B. BOARD PRESIDENT REPORT

*Michele Lawrence, President*

#### ITEM B ATTACHMENT

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C. CEO REPORT

*Delvecchio Finley, Chief Executive Officer*

D. CONSENT AGENDA: ACTION

**1. Approval of the Minutes from the January 13, 2016 and January 28, 2016 Board of Trustees Meetings.**

**2. Approval of Contracts and Authorization by the CEO to Execute the Following Operating Contracts:**

*The Finance Committee recommends approval of all contracts listed*

- a. Contract Extension with Alameda Inpatient Medical Group, Inc. (AIM) to provide oversight of patient care services to hospitalist program inpatient at Alameda Hospital based on 24/7 shift coverage for the period of March 1, 2016 through June 30, 2016 (4 months) for a net increase of \$233,333. Total payments over the term of this Agreement including the proposed extension (May 1, 2013 – June 30, 2016) will not exceed \$2,116,666.

*David Cox, Chief Financial Officer*

**3. Policies and Procedures**

*The Quality Professional Services Committee recommends approval of Policies and Procedures listed*

a. Alameda Health System Policies

Administration

- Activation, Notification and Alert-Code Triage
- Authorization for Uses and Disclosures Other Than Treatment, Payment and Health\
- Care Operations
- Breach Notification Process
- Code Tan
- Disclosure of HIV/AIDS Related Information
- Disclosure of Protected Health Information for Treatment, Payment and Health Care
- Operations
- Eyewash Facilities
- Locker Assignment in the Acute Tower
- Master Clock Policy
- Medication Administration (Attachments)
- Mitigation of Improper Disclosures
- Notification
- Parking Policy
- Patient Care-Clinical Protocols
- Patient Privacy Protection
- Patient's Right to Request Restrictions on Certain Uses and Disclosures of Protected Health Information
- Posting of Posters and Flyers
- Privacy Rule Complaint Process
- Privacy: Accounting of Disclosures
- Privacy: AHS Directory
- Respiratory Protection Program
- Soriano Clinicals Electronic Health Record (EHR) Downtime Policy

Clinical

- 340B Drug Pricing Program
- Addendum: Code Blue/White Crash Cart Policy

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- Antibiotic Desensitization Protocols
  - Anticoagulant Therapy in Patients Undergoing PCI
  - Elective PCI Patient Selection and Exclusion
  - Guidelines for Methadone Use
  - Immunizations in Adult Primary Care Protocol
  - Intravenous Admixture Program
  - Treatment of Chest Pain and NSTEMI

Department

- MCH Certified Nurse Midwife Standardized Procedure: First Surgical Assist for Cesarean Section
- MCH Certified Nurse Midwife Standardized Procedure: Furnishing Medications (Attachments)
- MCH Certified Nurse Midwife Standardized Procedure: Infiltration with Local Anesthetic
- MCH Certified Nurse Midwife Standardized Procedure: Repair of Spontaneous First and Second Degree Lacerations of the Lower Genital Track; Performance and Repair of Episiotomy

**b. Alameda Hospital Policies**

Clinical

- CAUTI Policy
- CLABSI Prevention Bundle
- Hand Hygiene
- Infection Control Program
- MRI without Contrast-Code Stroke Protocol
- Standard Precautions
- Transmission-Based precautions
- Ventilator Associated Pneumonia(VAP) Prevention Bundle

Department

- Care of Workstations on Wheels (WOW)

Plans

- Infection Control Plan

**c. San Leandro Hospital Policies**

Administration

- Influenza Prevention and Outbreak Control Protocol

Clinical

- BiPAP
- Cleaning and Disinfection of External and Internal use Ultrasound Probes
- Influenza Vaccination
- Medication-Transdermal Patch Policy

Department

- Continuum of Care
- Discharge Criteria
- Education of Patients and Families
- Reassessment of Patients
- Request for Services, Inpatient
- Scope of Assessment
- Scope of Services- Rehabilitation
- Standard's for Delivering Care and Services

***Recommendation: Motion to approve.***

**END OF CONSENT AGENDA**

**ITEM D ATTACHMENT**

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E. ACTION ITEMS

1. **Recommendation to Establish Joint Co-Applicant Governing Board for Healthcare for the Homeless Program (AHS Pillar: Access)**  
*Delvecchio Finley, Chief Executive Officer*

**ITEM E ATTACHMENT**

F. DISCUSSION

1. **Monthly Financial Update (AHS Pillar: Sustainability)**  
*David Cox, Chief Financial Officer*

G. COMMITTEE REPORTS

1. **Quality Professional Services Committee Report**  
*Barry Zorthian, MD, Committee Chair*
2. **Finance Committee Report**  
*Jim Lugannani, Committee Chair*
3. **Audit & Compliance Committee Report – No Report**

**ITEM G ATTACHMENT**

H. INFORMATION

1. **AHS Media Report (AHS Pillar: Network)**  
(Written Report)  
*Jerri Randrup, Director of Corporate Communications & Marketing*
2. **Legislative Affairs/Local Government Strategy (AHS Pillar: Network)**  
(Written Report)  
*Terry Lightfoot, Director, Legislative and Community Affairs*

**ITEM H ATTACHMENT**

**(General Counsel Announcement as to Purpose of Closed Session)**

CLOSED SESSION

- A. **Public Employee Performance Evaluation**  
**Title: Alameda Health System, Chief Executive Officer**  
**[Government Code Section 54957]**

OPEN SESSION

- I. Report on Action Taken in Closed Session

**OPEN SESSION PUBLIC COMMENT (2<sup>nd</sup> opportunity) -** Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 3-minutes per speaker per topic.**

**Trustee Comments**

**Adjournment**

**[Agreements for Better Communications](#)**

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## Our Mission

Caring, Healing, Teaching, Serving All

## Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

## Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

**Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.**

## Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***