



**Alameda Health System Health Care for the Homeless Co-Applicant Board**

**Tuesday August 13, 2019**

**5:30pm-7:30pm**

**Conference Center at Highland Care Pavilion**

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Brenda Chan, Project Assistant

(510) 535-7645

**LOCATION:**

Open Session: HCP Conference Center

**MEMBERS**

Lucia Angel, **Chair**

Neha Bangar

Bee Franks-Walker

Richard Hervey Jr.

Eric Murphy

Dawn Parrott

Mark Smith

Derrick Soo

Ali Yasin

**NON-VOTING MEMBERS**

Heather MacDonald Fine, Interim Project Director

**CO-APPLICATE BOARD MINUTES**

**THE MEETING WAS CALLED TO ORDER AT 5:32pm**

**ROLL CALL WAS TAKEN AND THE FOLLOWING MEMBERS WERE PRESENT:**

Lucia Angel, Neha Bangar, Bee Franks-Walker, Richard Hervey, Dawn Parrott, Mark Smith, Ali Yasin, and Eric Murphy

**ABSENT:** Derrick Soo

A quorum was established.

**A. BOARD CHAIR REPORT**

Lucia Angel, CAB Chair

1. Establish Ad Hoc Committee

During the Board Chair Report, the Chair informed CAB members that the CAB needs to establish an Ad Hoc Committee to review candidates and support the

selection of the Project Director/Medical Director in collaboration with the Ambulatory Leadership team. Several CAB members asked questions about the Ad Hoc Committee, including its purpose, committee responsibilities, and the level of expertise required to participate. Ms. MacDonald-Fine and Mr. Pena, in response, provided a detailed overview of the function and need for the Ad Hoc Committee.

**Action:** Establish an Ad Hoc Committee to review candidates and support the selection of the Project Director/Medical Director. The motion passed.

**AYES:** Angel, Bangar, Franks-Walker, Hervey, Parrott, Smith, Yasin, and Murphy.  
**NAYS:** None

**Action:** Ratify the appointment of the Ad Hoc Committee Chair and Committee members: Bangar (Chair), Franks-Walker, Parrott, Smith and Yasin. The motion passed.

**AYES:** Angel, Bangar, Franks-Walker, Hervey, Parrott, Smith, Yasin, and Murphy.  
**NAYS:** None

#### **B. CONSENT AGENDA: ACTION**

**ACTION:** Approve the minutes of the July 9, 2019 meeting. The motion passed.

**AYES:** Angel, Bangar, Franks-Walker, Hervey, Parrott, Smith, Yasin, and Murphy  
**NAYS:** None

#### **C. ACTION: MEMBER NOMINATION/ELECTION**

**ACTION:** Appoint Loretta Medellin to the CAB Board. The motion passed.

**AYES:** Angel, Bangar, Franks-Walker, Hervey, Parrott, Smith, Yasin, and Murphy  
**NAYS:** None

#### **D. INFORMATION/DISCUSSION: ALAMEDA COUNTY POINT IN TIME HOMELESS COUNT & SURVEY**

Laura Guzman presented the *2019 EveryOne Counts Homeless Point-in-Time Count & Survey* ("Count & Survey"). Laura explained that every two years communities across the country conduct comprehensive counts of people experiencing homelessness in order to measure the prevalence of homelessness in each local community. The 2019 Count and Survey was administered to 1,681 unsheltered and sheltered individuals experiencing homelessness. CAB members asked questions about the current challenges and potential solutions to address and/or prevent homelessness in Alameda County.

#### **E. REPORT/DISCUSSION: PROJECT DIRECTOR REPORT**

Heather MacDonald Fine, Interim Project Director

Ms. MacDonald Fine provided a verbal summary of the Project Director, which included a brief discussion of health center compliance, clinical care, data and integrated technology, and leadership and advocacy.

**F. INFORMATION/DISCUSSION: BUDGET PROCESS, Part 2**

Heather MacDonald Fine, Interim Project Director

As part of the Budget Process Part 2 presentation, Ms. MacDonald-Fine provided a detailed presentation of the budget periods, reporting obligations, and the contract between AHS with Alameda County HCHP.

**PUBLIC COMMENT**

Lois Bailey Lindsey  
Loretta Medelin

**CO-APPLICANT BOARD MEMBER COMMENTS-** None

**ADJOURNMENT:** 6:59pm

This is to certify that the foregoing is a true and correct copy of the minutes of the Co-Applicant Board July 9, 2019 meeting as approve August 13, 2019:



Brenda Chu Chan  
Project Assistant

APPROVED AS TO FORM:

Review by:



Alexander Pena  
Associate General Counsel