

PUBLIC NOTICE

CITY OF ALAMEDA HEALTH CARE DISTRICT BOARD OF DIRECTORS

SPECIAL MEETING AGENDA

Monday, March 19, 2018

OPEN SESSION: 5:30 P.M.

Location:

Alameda Hospital (Dal Cielo Conference Room)
2070 Clinton Avenue, Alameda, CA 94501

Office of the Clerk: (510) 814-4001

Members of the public who wish to comment on agenda items will be given an opportunity before or during the consideration of each agenda item. Those wishing to comment must complete a speaker card indicating the agenda item that they wish to address and present to the District Clerk. This will ensure your opportunity to speak. Please make your comments clear and concise, limiting your remarks to no more than three (3) minutes.

I. Call to Order

Michael Williams

II. Roll Call

Kristen Thorson

III. General Public Comments

IV. Regular Agenda

A. Alameda Health System and Alameda Hospital Updates

1) FY 2017-2018 YTD AHS Financial Report

- Contracting Update

David Cox

Chief Financial Officer

2) Hospital / Quality / CAO Report

James E.T. Jackson, M.P.H.

Chief Administrative Officer

3) Alameda Hospital Medical Staff Report

Elpido Magalong, MD

President, Medical Staff

B. District & Operational Updates

1) District Executive Director Search

- ✓ a. Final Job Description for Executive Director

ENCLOSURE (PAGES 3-7)

- ✓ b. Proposed Communication Plan for Executive Director Search

ENCLOSURE (PAGE 8)

- ✓ c. Ad Hoc Search Subcommittee and Timeline

ENCLOSURE (PAGE 9)

- ✓ 2) Review and Approval of Engagement with CHW, LLP for Accounting and Business Consulting

ACTION ITEM ENCLOSURE (PAGES 10-15)

- ✓ 3) Update on Insurance Renewal: General and Excess Property Insurance for Jaber Properties for renewal year 3/19/18 to 3/19/19
ENCLOSURE (PAGES 16-40)
- ✓ 4) Acceptance of Minutes of December 11, 2017
ENCLOSURE (PAGES 41-44)
- ✓ 5) Acceptance of Minutes of January 29, 2018
ENCLOSURE (PAGES 45-48)
- ✓ 6) Acceptance of December 2017 & January 2018 Financial Statements
ENCLOSURE (PAGES 49-63)

7) District Liaison Reports

INFORMATIONAL

- a. Alameda Health System Liaison Report Tracy Jensen
- b. Community Liaison Report Dennis Popalardo
- c. Alameda Hospital Liaison Report Robert Deutsch
 - i. Ad Hoc Seismic and Facilities Planning Committee
- d. President’s Report Michael Williams
 - i. City | District Liaison Meeting Report
- e. Other District Outreach Reports and Member Updates

C. April 9, 2018 Agenda Preview

Kristen Thorson

INFORMATIONAL - SUBJECT TO CHANGE

Action Items

- 1) Acceptance of March 19, 2018 Minutes
- 2) Acceptance of Financial Statements
- 3) Review and Approval of District FY 2018-2019 Operating Budget
- 4) Review and Approve Annual Audit Engagement

Informational Items

- 1) YTD AHS Reporting (CAO/Hospital, Quality, Financial, Medical Staff Reports)

V. General Public Comments

VI. Board Comment

VII. Adjournment

<p>Next Scheduled Meeting Dates (2nd Monday, every other month or as scheduled)</p> <p>April 9, 2018 May 14, 2018</p>	<p>Open Session 5:30 PM Dal Cielo Conference Room Alameda Hospital</p>
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CITY OF ALAMEDA HEALTH CARE DISTRICT

MEETING DATE: March 19, 2018

TO: City of Alameda Health Care District, Board of Directors

FROM: Kristen Thorson, District Clerk

SUBJECT: Final Job Description for Executive Director

Attached is the final proposed Job Description for the City of Alameda Health Care District's Executive Director position. This final version has incorporated edits as requested from the January 29, 2018 Board meeting.

CITY OF ALAMEDA HEALTH CARE DISTRICT

POSITION	Executive Director
ORGANIZATION	City of Alameda Health Care District
LOCATION	The City of Alameda Health Care District (“District”) includes everyone residing within the City of Alameda, which encompasses the zip codes of 94501 and 94502.
BACKGROUND	<p>The District was created in 2002 to allow continued operation of Alameda Hospital, supported by newly enacted parcel taxes. In 2014, the District and the Alameda Health System (AHS) entered into a Joint Powers Agreement that transferred to AHS the operations of Alameda Hospital and the District’s other health facilities. The District maintains oversight responsibility. As this arrangement continues to move ahead, the District Board plans to add to its hospital oversight activities an expanded focus on community health and other kinds of activities authorized by state law. These may at some time in the future include establishing or assisting in the operation of outpatient health facilities, diagnostic and testing centers, health education programs, wellness and prevention programs, rehabilitation, and other health care services and organizational relationships needed for good physical and mental health in the community served by the district. However, the more immediate focus is on continued Alameda Hospital/parcel tax oversight, community health stakeholder outreach, and health leadership within the community served by the District.</p> <p>To move forward effectively, the District has created a .5 FTE or half time position of Executive Director. This person will be the District’s inaugural Executive Director, who will work with the District’s Clerk, Board members, AHS leadership, community members, and potential funders to develop and expand the District’s community health-related activities and resources. While this happens, the District Board will continue its oversight of AHS operations and finances affecting the District’s health facilities.</p> <p>The new Executive Director position will be a high profile one, functioning within a strong local community. The District seeks an Executive Director with creativity, vision, health or hospital-related experience, and interest in engaging with our community. The successful candidate will have the opportunity to lead, plan, build, and oversee daily operations of an entity developing a new role for itself as the AHS- District affiliation relationship develops and moves forward.</p> <p>Until now, executive functions of the District have been performed by some combination of the Alameda Hospital CEO and staff prior to the affiliation with AHS, a District clerk, and members of the District Board. As the organization grows and develops, there will be opportunities for innovation, organizational restructuring, and greater community partnership and engagement.</p>
POSITION SUMMARY	The Executive Director will have overall responsibility for the planning and operation of the District’s activities, including helping the District plan for its future role. Working closely with the District Directors and support staff, the

	<p>Executive Director will support the District Board’s intention to plan, develop, and manage activities that meet its goals, mission, and vision. Of particular importance will be external relationships with community health stakeholders, Alameda Hospital and its CAO, and leaders at AHS and who can impact the health and well-being of our community. The Executive Director responsibilities shall also include, with Board guidance and direction, ensuring that Alameda Hospital continues to provide access to high quality medical care for the Alameda community.</p> <p>The Executive Director will be directly supported by support as determined by the Executive Director, within the parameters authorized by the District and will have access to legal counsel as needed.</p>
<p>RESPONSIBILITIES</p>	<ol style="list-style-type: none"> 1. To act as the duly authorized representative of the Board of Directors in all matters in which the Board has not formally designated some other person. 2. To develop a plan for organizing the personnel and other operational staff of the District and to establish procedures for the internal operation of the District, each of which will be submitted to the Board of Directors for approval, 3. To prepare an annual budget showing the expected receipts and expenditures, as required by the Board of Directors. 4. To select, employ, supervise and discharge all District employees as are necessary for carrying on the normal functions of the District if any. Notwithstanding the above, all employees of the District ultimately serve at the pleasure of the Board of Directors. 5. To supervise all business affairs of the District, such as records of financial transactions, banking transactions, insurance, regulatory reporting, the collection of accounts, and the purchase and issuance of supplies. 6. To oversee District’s real property and leased property. 7. To ensure that all funds coming to the District are collected and expended to the best possible advantage, while acknowledging all obligations found in law and legal agreements in existence at the time. 8. To promote a high level of cooperation with the Chief Administrative Officer of Alameda Hospital and other Alameda Health System leaders whose responsibilities affect operation of the District’s medical care and health-related services and facilities. 9. To periodically submit to the Board of Directors or its authorized committees reports reviewing the activities and finances of the District. 10. To prepare and submit any special reports requested by the Board of Directors or its authorized committees, in accordance with their instructions.

	<ol style="list-style-type: none"> 11. To attend all meetings of the Board of Directors. 12. To work with Board members, as appropriate, to liaison with other public agencies and elected officials 13. To attend the meetings of any committee the Board of Directors determines to requires the ED’s regular attendance. 14. To work with legal counsel and other information resources, to help the District stay in compliance with health care district law and the Ralph M. Brown Act. 15. To assist the District Board in staying informed about the changing realities of the health care financing, delivery, and quality of care assessment environment in which the District and its health facilities operate. 16. To Educate and inform the community about the services offered by Alameda Hospital/Alameda Health System, how to access that care and news/events pertaining to the Hospital and/or District 17. To work with AHS on compliance with 2020 and 2030 State of California seismic rules, to ensure continued operation of Alameda Hospital 18. To perform any other duties that may be necessary in the best interest of the District
<p>CANDIDATE PROFILE</p>	<p><i>CAPABILITIES –</i></p> <ol style="list-style-type: none"> 1. Excellent verbal and written communication skills. Good listener. 2. The ability to work with a wide range of professionals and also community and health care leaders. 3. A creative and strategic thinker who is a problem solver and effective strategist; is diplomatic, energetic and results-oriented. 4. Excellent general executive business skills for this small but complex organization. 5. A strong personal values system, which includes integrity, honesty, respect of others, and trustworthiness. 6. Ability to develop trust and credibility with stakeholders. 7. Ability to see the big picture and think strategically while understanding the day-to-day details of the district. 8. Ability to select and act on the highest priority activities. <p><i>EXPERIENCE –</i></p> <ol style="list-style-type: none"> 1. A wide variety of backgrounds and career experience will be considered. Here are areas that will be given strong consideration: 2. Demonstrated success in operating a similar organization. 3. A record of leadership and accomplishment in a public agency or nonprofit

CITY OF ALAMEDA HEALTH CARE DISTRICT

	<p>organization involved with medical care or other aspect of maintaining or improving individual and community health.</p> <ol style="list-style-type: none"> 4. Broad experience with community based, health focused organizations. 5. A record of successful accomplishments and leadership in a complex environment related to health and health care. 6. Familiarity with the City of Alameda community and the County of Alameda, or similar communities. <p>PERSONAL CHARACTERISTICS –</p> <ol style="list-style-type: none"> 1. Passion to serve the District and local communities. 2. Excellent communication skills, commitment to honest dialog and interaction at all levels. 3. Comfortable with ambiguity and emerging roles and organizational structure. 4. A management style that has high standards for accountability, yet is also creative. 5. Trustworthy, direct and ethical. 6. A style that creates confidence and trust.
<p>EDUCATION AND EXPERIENCE</p>	<p>Required: A bachelor’s degree is required.</p> <p>Highly desirable: an advanced degree relating to health or organizational management. Equivalent professional experience may substitute for an advanced degree.</p> <p>Overall: education and experience that bring the knowledge, skills and abilities appropriate to the position as it now exists, and as it may expand in the future.</p>
<p>COMPENSATION</p>	<p>Financial compensation package will include a competitive salary as an independent contractor.</p>
<p>PROCEDURE FOR CANDIDACY</p>	<p>All inquiries will be treated as confidential.</p> <p>Please send a resume and cover letter to Kristen Thorson, City of Alameda Health Care District Clerk at districtinfo@coahcd.org or mail to the address below. Email preferred.</p> <p>City of Alameda Health Care District Attention: District Clerk / Kristen Thorson 2070 Clinton Avenue Alameda, CA 94501</p>
<p>DATE APPROVED</p>	<p>March 19, 2018</p>
<p>BY</p>	<p>City of Alameda Health Care District, Board of Directors</p>

CITY OF ALAMEDA HEALTH CARE DISTRICT

MEETING DATE: March 19, 2018

TO: City of Alameda Health Care District, Board of Directors

FROM: Kristen Thorson, District Clerk

SUBJECT: Proposed Communication Plan for Executive Director Search

The following resources will be used to communicate the position of Executive Director and to post the job opening in order to solicit candidates. The resources are not all inclusive and will work with the committee and others to promote the job opening.

Online

- Website
- Non-profit online job Boards
 - Examples: www.idealists.org and www.workforgood.org

Email

- City Officials have offered to socialize and communicate job opening
- Send email with job opening information to Alameda Hospital Foundation Board of Directors
- Send email with job opening information to Chamber of Commerce membership
- Email known community contacts regarding job posting.

The job posting will also be posted on the District bulletin board in the Alameda Hospital main library.

CITY OF ALAMEDA HEALTH CARE DISTRICT

MEETING DATE: March 19, 2018

TO: City of Alameda Health Care District, Board of Directors

FROM: Kristen Thorson, District Clerk

SUBJECT: Recommendation to form Ad Hoc Search Subcommittee and Proposed Next Steps

After discussion at the January 29, 2018 District Board meeting, the membership of the ad hoc search committee will comprise of President Williams, Director Popalardo and 3 community members nominated by the remaining three Directors (Godfrey Codiga, Jensen and Deutsch). I will be working with President Williams and Director Popalardo to discuss next steps with engaging the committee.

Updated Timeline outlined below.

- January 2018
 - Form Sub Committee
- February/March 2018
 - Committee membership finalized
 - Committee meets
 - Finalize / Approve JD for ED – March 19, 2018 (Board Meeting)
 - Post position on community job boards – begin March 20, 2018
 - Identify candidates and solicit applications
- April 2018
 - Sub committee interview Candidate(s) as needed
- May 2018
 - Recommendation of candidate to District Board
 - Interview Candidate(s) in Closed Session - May 14, 2018 (Board Meeting)
- June 2018
 - Board Approval of Candidate – June 11, 2018 (Board Meeting)
 - Onboard Executive Director (June)
- July 1, 2018
 - Executive Director Starts

CITY OF ALAMEDA HEALTH CARE DISTRICT

DATE: March 19, 2018
TO: City of Alameda Health Care District, Board of Directors
FROM: Kristen Thorson, District Clerk
SUBJECT: Review and Approval of Engagement Letter with CHW, LLP for Accounting and Business Services

Action

Approval of Engagement Letter with CHW, LLP for accounting and business services at a monthly rate of \$1,300 for one (1) year from the date signed.

Background

The District engaged CHW, LLP for accounting and business services consulting in 2015. CHW has been a resource and consultant for accounting and business services. In February 2016, the Board approved an increase in the monthly rate from \$750 to \$1,000 per month

The new agreement proposes a monthly rate of \$1,300 and increase of \$300 over the previous agreement. CHW LLP ensures that expenses and revenues are being accounted for appropriately, prepares the financials, analyzes the Jaber property statements, provides business consultation as well as performs checks and balances for the District's accounting activities. Refer also to Exhibit B of the attached document.

These services provided by the CHW LLP are very much needed. I feel that is important for the District to retain the services for at least another 12 months as it will be beneficial for the new Executive Director to have the history, background and support from CHW LLP. Note that the agreement may be terminated at any time without cause with 60 day notice.

If approved at the March 19, 2018 Meeting, the additional expenditure of \$1,200 for March – June 2018) would be covered in the budget as we have been under budget in many expense categories. For the Fiscal Year 2018-2019, the budget would reflect the increase.

Enclosed is a copy of the agreement for reference.

January 1, 2018

Kristen S. Thorson
District Clerk
City of Alameda Health Care District
2070 Clinton Ave,
Alameda CA 94501

RE: Engagement Letter for Accounting and Business Consulting Services

Dear Ms. Thorson:

After speaking with you, regarding *City of Alameda Health Care District's* need for professional accounting and business consulting services we have prepared an engagement letter for your review outlining our professional services that our firm CHW, LLP will perform for *City of Alameda Health Care District* (District). We understand that the District is a California Health Care District organized under California Local Health District Law, California Health and Safety Code 32000 *et seq.* The District entered into a Joint Powers Agreement with Alameda Health System "AHS" effectively transitioning the operating control of the hospital operation and hospital assets to AHS. Due to the transition the District is in need of monthly accounting and reporting assistance.

Professional Services:

Our firm will assist the District by providing accounting and consulting services as outlined in Exhibit B. Exhibit B has been provided to illuminate scope, deliverables and our expectations of the District.

Our staff of professionals will provide verbal consultations and/or written reports as directed by the District on issues relating to the accounting and consulting project.

Timing:

Our staff will begin upon return of the executed Engagement Letter. Our timely completion depends on the level and timing of assistance you provide us in accumulating information and responding to our inquiries. District acknowledges that any inaccuracies or delays in providing this information or the responses may result in an untimely report filing. Our professional staff will be available for telephone or personal conferences as requested by the District. All written reports or evaluations will be provided to the District in a timely manner subject to the limitations set forth in this paragraph.

Other Matters:

This engagement is not intended to evaluate the effectiveness of your controls over compliance with Medicare, Medicaid, IRS or other laws or regulations, or the degree of compliance with those laws or regulations. You agree to advise us of any adverse communications from regulators or third parties, including legal counsel, which may affect compliance with laws and regulations related to your reports.

Accounting and Business Consulting Services Engagement Letter

Other Matters (continued):

You agree to assume full responsibility for the substantive outcomes and results of the services provided by CHW, LLP, as described in this engagement letter. This includes, without limitation, any findings that may result. Nothing in this agreement and nothing in our statements to you will or should be construed as a promise or guarantee about the outcome of your engagement. We make no such promises or guarantees.

Our engagement is not designed or intended to prevent or detect errors, fraud, illegal acts or misappropriation of assets, although if detected, we will promptly report same to the District. The District is responsible for establishing and maintaining effective internal control over financial reporting and setting the proper tone; creating and maintaining a culture of honesty and high ethical standards; and establishing appropriate controls to prevent, deter and detect fraud, illegal acts and/or noncompliance with laws and regulations. Because of the limits in any internal control structure, errors, fraud, illegal acts or instances of noncompliance may occur and not be detected. Likewise, existing procedures could in the future become inadequate because of changes in conditions or deterioration in design or operation. It is also possible that employees, consultants or others involved in the operation of the District might circumvent controls or management may override the system.

You agree to be truthful with us, to cooperate with and be responsive to us, to keep us informed of all material changes in facts affecting this engagement, to abide by this agreement, and to pay our bills on time. You agree that if you violate any of your duties, we may withdraw from this engagement and be entitled to payment for all work done prior to withdrawal.

You agree to indemnify and hold harmless CHW, LLP and its personnel from any claims, liabilities, costs and expenses relating to our services under this agreement, except to the extent resulting from the negligent, intentional or deliberate misconduct of CHW, LLP personnel. Any liability of CHW, LLP and its personnel to you is limited to the total amount of the fees you paid for this engagement as liquidated damages.

Our engagement letter compensation is based on completion of the intended scope of project and dedicated time to this project. Either of us may terminate these services at any time. Both of us must agree, in writing, to any future modifications or extensions. If services are terminated, you agree to pay us for time expended to date plus charges for travel, long-distance telephone, copies, etc., through the date the termination is effective.

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected and all other provisions remain in full force and effect. This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors and assigns of you and CHW, LLP.

If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, we agree to make available to the Secretary of Health and Human Services, or to the Comptroller General, or any of their duly authorized representatives such of our billing records as are necessary to certify the nature and extent of our services, until the expiration of four years after the furnishing of these services.

Accounting and Business Consulting Services Engagement Letter

Professional Fees:

Our professional fees are based on hourly rates times the number of hours incurred to perform the work requested by the District. Hourly rates range from \$95.00 to \$245.00. Notwithstanding the previous sentence, we have proposed a monthly flat rate as set forth on Exhibit A. Any out-of-pocket expenses will be made only with the prior written approval of the District and will be billed to the District in addition to the proposed engagement fee; we expect these expenses to be minimal.

Our pricing for this engagement and our fee structure is based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt.

If our work is suspended or terminated as a result of non-payment, you agree we will not be responsible for any consequences to you.

If this Engagement letter meets with your satisfaction, please sign below and return to:

CHW, LLP
7797 N First St., #15
Fresno, CA 93720

We look forward to serving you. Please give me a call if you have any questions or concerns regarding this Engagement Letter. Our phone number is (559) 549-5400, extension 5 and fax (559) 431-7685.

CHW, LLP

Michael Williams, President City of
Alameda Health Care District

CHW, LLP 1/1/18

Signature

Date

Signature

Date

City of Alameda Health Care District Exhibit A

The monthly rate for professional time in preparation, planning and providing general accounting, reporting and business consultation is \$1,300 per month.

Travel and out of pocket expenses are in addition to the professional fee arrangement and will be made only with the prior written approval of the District.

The agreement will be initially for a period of 12 months from date signed. Nevertheless, either party may terminate this agreement at any time without cause with a 60 day notice.

City of Alameda Health Care District

Exhibit B

SCOPE of WORK

- Assist in transitioning from the detailed books that were required by the District when it operated its hospital to (and assist in setting up) initial, functioning books of account (QuickBooks) for the District as now configured.
 - Including: two on-site training sessions by CHW staff with the District Clerk.
- Provide general accounting services and review of detailed accounting transactions.
- Provide monthly reporting of the District's financial activities. The financial statements will include a Balance Sheet, Statement of Operation and Statement of Cash Flows.
- Make ourselves available to address any accounting or reporting transaction inquiry from management.
- Provide observations and recommendations related to the accounting practices and procedures of the District that promote efficient and accurate financial reporting.

DELIVERABLES

- Provide reasonable access to consultant by phone, email or fax.
- Prepare financial statements which include a Balance Sheet, Statement of Operation and Statement of Cash Flows. This reporting will be completed monthly.
- Complete the review and reconciliation of all cash accounts between bank and District's books and records.

CITY OF ALAMEDA HEALTH CARE DISTRICT

MEETING DATE: March 19, 2018

TO: City of Alameda Health Care District, Board of Directors

FROM: Kristen Thorson, District Clerk

SUBJECT: Update on Insurance Renewal: General and Excess Property Insurance for Jaber Properties for renewal year 3/19/18 to 3/19/19

The Jaber properties general and excess liability policy will renew on March 19, 2018. Attached are the renewal summary documents for review. Coverage levels remain the same as prior year. Premium remains flat over prior year and slightly under what was budgeted at \$924 for general liability and \$3,970 for excess liability. Note that the District's other insurance policies (Property, D&O, etc.) renew annually on July 1.



City of Alameda Health Care District

General Liability Insurance Proposal 2018 – 2019

Presented by:

Matt McManus
Vice President

Josephine Goetes, CIC, CISR
Assistant Vice President

Miki Fujii
Account Manager – Lead

Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200
Newport Beach, CA 92660
O 949 756 0271
F 619 699 0906

CA License No. 0C36861

www.alliant.com

Named Insured / Additional Named Insureds

Named Insured(s)

City of Alameda Health Care District

Additional Named Insured(s)

None Disclosed

NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a “Subsidiary” pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter’s acceptance of any proposed amendments to the policy, including expansion of the scope of “Insureds” under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

Line of Coverage

General Liability Coverage

	Present Coverage	Proposed Coverage
INSURANCE COMPANY:	General Star Indemnity Company	General Star Indemnity Company
A.M. BEST RATING*:	A++ (Superior) Financial Size Category: XV (\$2 Billion or greater)	A++ (Superior) Financial Size Category: XV (\$2 Billion or greater)
STANDARD & POOR'S RATING*:	AA+ (Very Strong)	AA+ (Very Strong)
CALIFORNIA STATUS:	Non-Admitted	Non-Admitted
POLICY/COVERAGE TERM:	March 19, 2017 to March 19, 2018	March 19, 2018 to March 19, 2019
COVERAGE FORM:	Commercial General Liability – Occurrence Form	Commercial General Liability – Occurrence Form
LIMITS:		
General Aggregate	\$ 2,000,000	\$ 2,000,000
Products & Completed Operations Aggregate	Included	Included
Personal & Advertising Injury	\$ 1,000,000	\$ 1,000,000
Each Occurrence	\$ 1,000,000	\$ 1,000,000
Damage to Premises Rented to You	\$ 100,000	\$ 100,000
Medical Expense	\$ 5,000	\$ 5,000
* Verified in February 2018		

General Liability Coverage - Continued

	Present Coverage				Proposed Coverage			
LOCATIONS / EXPOSURES / RATES:								
	<u>Basis</u>	<u>Exposure</u>	<u>Rates</u>	<u>Premium</u>	<u>Basis</u>	<u>Exposure</u>	<u>Rates</u>	<u>Premium</u>
Location #1: 1359 Pearl Street, Units A-H, Alameda CA 94501 Apartment Buildings	Units	8	55.14	\$500.00 Minimum Premium	Units	8	54.34	\$425.00 Minimum Premium
Location #2: 2711 Encinal Avenue, Alameda CA 94501 Building (Lessor's Risk)	Area	4,000 sq. ft.	59.56	\$250.00 Minimum Premium	Area	4,000 sq. ft.	60.7	\$325.00 Minimum Premium
DEDUCTIBLE (Bodily Injury/Property Damage)*: *Includes Loss Adjustment Expense	\$	500	Per Claim		\$	500	Per Claim	
DEFENSE:	Outside the limit				Outside the limit			
WHO HAS THE DUTY TO DEFEND:	Insurer				Insurer			
ENDORSEMENT & EXCLUSIONS: (including but not limited to)	<ul style="list-style-type: none">) Commercial General Liability Coverage Form (Occurrence Form)) Common Policy Declaration) Common Policy Condition) Service of Suit Clause) Minimum Earned Premium) General Liability Declaration) Classification Limitation 				Same as Present			

General Liability Coverage - Continued

**ENDORSEMENT & EXCLUSIONS: -
CONTINUED**
(including but not limited to)

Present Coverage	Proposed Coverage
<ul style="list-style-type: none">) Combined Provisions Endorsement) Automatic Additional Insureds) Exclusions – Total Pollution; Employer’s Liability; Recording and Distribution of Material or Information In Violation of Law; Infringement or Dilution of Intellectual Property Rights or Misappropriation, Use or Disclosure of Trade Secrets; Breach of Contract; Asbestos Liability; Lead; Silica; Employment -Related Practices Liability; Fungus(es) and Spore(S); Bisphenol A; Aircraft Products /Grounding; Benzene And Benzene Related Substances; Phthalates; Access or Disclosure of Confidential or Personal Information and Data-Related Liability; Cross Suits; Punitive or Exemplary Damages; Assault or Battery and Expected or Intended Acts; Certified Acts of Terrorism; Nuclear Energy Liability) No Duty or Responsibility to send notice when carrier does not renew- If the carrier decides not to renew this policy, they have no duty or responsibility to mail or deliver written notice of the non-renewal to any insured.) Amendment of Insured Contract Definition) Amendment of Personal and Advertising Injury Definition) Limitation of Coverage to Designated Premises or Project) Designated Animal Liability Limitation - \$25,000 for each incident only for covered animals) Policy Cover Sheet 	

General Liability Coverage - Continued

	Present Coverage	Proposed Coverage																														
ENDORSEMENT & EXCLUSIONS: - CONTINUED (including but not limited to)	<ul style="list-style-type: none">) California Important Notice - Surplus Lines) Disclosure Pursuant To Terrorism Risk Insurance Act 																															
AUDIT:	Policy may be subject to audit. Premium paid is deposit premium only.	Policy may be subject to audit. Premium paid is deposit premium only.																														
ANNUAL PREMIUM:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">\$</td> <td style="width: 15%;">750.00</td> <td style="width: 75%;">Minimum Premium</td> </tr> <tr> <td>\$</td> <td>22.50</td> <td>CA State Surplus Tax</td> </tr> <tr> <td>\$</td> <td>1.50</td> <td>Stamping Fee</td> </tr> <tr> <td>\$</td> <td>150.00</td> <td>Broker Fee (Fully Earned)</td> </tr> <tr style="border-top: 1px solid black;"> <td>\$</td> <td>924.00</td> <td>Total Annual Premium</td> </tr> </table>	\$	750.00	Minimum Premium	\$	22.50	CA State Surplus Tax	\$	1.50	Stamping Fee	\$	150.00	Broker Fee (Fully Earned)	\$	924.00	Total Annual Premium	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">\$</td> <td style="width: 15%;">750.00</td> <td style="width: 75%;">Minimum Premium</td> </tr> <tr> <td>\$</td> <td>22.50</td> <td>CA State Surplus Tax</td> </tr> <tr> <td>\$</td> <td>1.50</td> <td>Stamping Fee</td> </tr> <tr> <td>\$</td> <td>150.00</td> <td>Broker Fee (Fully Earned)</td> </tr> <tr style="border-top: 1px solid black;"> <td>\$</td> <td>924.00</td> <td>Total Annual Premium</td> </tr> </table>	\$	750.00	Minimum Premium	\$	22.50	CA State Surplus Tax	\$	1.50	Stamping Fee	\$	150.00	Broker Fee (Fully Earned)	\$	924.00	Total Annual Premium
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TERRORISM OPTION:	Rejected	\$ 150.00 In addition to the premium above, plus applicable taxes & fees																														
QUOTE VALID UNTIL:	No Longer Applicable	March 19, 2018																														

General Liability Coverage - Continued

	Present Coverage	Proposed Coverage
BINDING CONDITIONS:	No Longer Applicable	<ul style="list-style-type: none">) A completed request to bind form (see last page)) All Surplus Lines Taxes/Fees are Fully Earned) Completed/Signed Supplemental Application) Signed D-1) Signed TRIA form To Bind
BROKER:	<p>ALLIANT INSURANCE SERVICES, INC. Newport Beach, CA License No.: 0C36861</p> <p>Matt McManus, Vice President Josephine Goetes, CIC, CISR, Assistant Vice President Miki Fujii, Account Manager – Lead</p>	

Name Insureds are covered for all operations. Additional Insureds are only covered with respect to their interest in your operations. See each individual policy for details.

See Disclaimer Page for Important Notices and Acknowledgement

Disclosures

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Other Disclosures / Disclaimers

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

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Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

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The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

Other Disclosures / Disclaimers - Continued

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

-) Changes in any operations such as expansion to another states, new products, or new applications of existing products.
-) Travel to any state not previously disclosed.
-) Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
-) Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
-) Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
-) Circumstances which may require an increased liability insurance limit.
-) Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
-) Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
-) Property of yours that is in transit, unless previously discussed and/or currently insured.

Certificates / Evidence of Insurance

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

-) Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
-) Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
-) There may be conflicts in defense when your insurer has to defend both you and the additional insured.

See Request to Bind Coverage page for acknowledgement of all disclaimers and disclosures.

Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information.

Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- | | |
|---|--|
| <input type="checkbox"/> Crime / Fidelity Insurance | <input type="checkbox"/> Law Enforcement Liability |
| <input type="checkbox"/> Directors & Officers Liability | <input type="checkbox"/> Media and Publishers Liability |
| <input type="checkbox"/> Earthquake Insurance | <input type="checkbox"/> Medical Malpractice Liability |
| <input type="checkbox"/> Employed Lawyers | <input type="checkbox"/> Network Security / Privacy Liability and Internet Media Liability |
| <input type="checkbox"/> Employment Practices Liability | <input type="checkbox"/> Pollution Liability |
| <input type="checkbox"/> Event Cancellation | <input type="checkbox"/> Owned/Non-Owned Aircraft |
| <input type="checkbox"/> Fiduciary Liability | <input type="checkbox"/> Owned Watercraft |
| <input type="checkbox"/> Fireworks Liability | <input type="checkbox"/> Special Events Liability |
| <input type="checkbox"/> Flood Insurance | <input type="checkbox"/> Student Accident |
| <input type="checkbox"/> Foreign Insurance | <input type="checkbox"/> Volunteer Accidental Death & Dismemberment (AD&D) |
| <input type="checkbox"/> Garage Keepers Liability | <input type="checkbox"/> Workers' Compensation |
| <input type="checkbox"/> Kidnap & Ransom | <input type="checkbox"/> Workplace Violence |

Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

Request to Bind Coverage

City of Alameda Health Care District

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Premium:	Bind Coverage for:
General Liability <i>excluding Terrorism Coverage</i>	\$924.00	Please check one: <input type="checkbox"/>
OR		
General Liability <i>including Terrorism Coverage</i>	\$1,078.80	<input type="checkbox"/>

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insurance Representative

Date

Title

Printed / Typed Name

This proposal does not constitute a binder of insurance. Binding is subject to the final carrier approval. The actual terms and conditions of the policy will prevail.



City of Alameda Health Care District

Excess Liability Insurance Proposal 2018 – 2019

Presented by:

Matt McManus
Vice President

Josephine Goetes, CIC, CISR
Account Executive

Miki Fujii
Account Manager - Lead

Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200
Newport Beach, CA 92660
O 949 756 0271
F 619 699 0906

CA License No. 0C36861

www.alliant.com

Named Insured / Additional Named Insureds

Named Insured(s)

City of Alameda Health Care District

Additional Named Insured(s)

None Disclosed

NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a “Subsidiary” pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter’s acceptance of any proposed amendments to the policy, including expansion of the scope of “Insureds” under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

Line of Coverage

Excess Liability Coverage

	Present Coverage	Proposed Coverage
INSURANCE COMPANY:	Scottsdale Insurance Company	Scottsdale Insurance Company
A.M. BEST RATING*:	A+ (Superior) Financial Size Category: XV (\$2 Billion or greater)	A+ (Superior) Financial Size Category: XV (\$2 Billion or greater)
STANDARD & POOR'S RATING*:	A+ (Strong)	A+ (Strong)
CALIFORNIA STATUS:	Non-Admitted	Non-Admitted
POLICY/COVERAGE TERM:	March 19, 2017 to March 19, 2018	March 19, 2018 to March 19, 2019
COVERAGE FORM:	Excess Liability – Occurrence – CX 00 01 04-13	Excess Liability – Occurrence – CX 00 01 04-13
LIMITS:		
Each Occurrence or Accident	\$ 5,000,000	\$ 5,000,000
Annual Aggregate	\$ 5,000,000	\$ 5,000,000
UNDERLYING COVERAGES & LIMITS:		
General Liability- Occurrence Form	Term: March 19, 2017 to March 19, 2018	Term: March 19, 2018 to March 19, 2019
Insurance Company	General Star Indemnity Company	General Star Indemnity Company
General Aggregate	\$ 2,000,000	\$ 2,000,000
Products & Completed Operations Aggregate	Included	Included
Personal & Advertising Injury	\$ 1,000,000	\$ 1,000,000
Each Occurrence	\$ 1,000,000	\$ 1,000,000
Damage to Premises Rented to You	\$ 100,000	\$ 100,000
Medical Expense	\$ 5,000	\$ 5,000

* Verified on February 2018

Excess Liability Coverage - Continued

	Present Coverage	Proposed Coverage
DEFENSE INSIDE/OUTSIDE THE LIMIT:	Outside the limit	Outside the limit
WHO HAS THE DUTY TO DEFEND:	Insurer	Insurer
ENDORSEMENT & EXCLUSIONS: (including but not limited to)	<ul style="list-style-type: none">) Supplemental Liability Excess Declarations) Schedule of Form and Endorsements) Schedule of Controlling Underlying Insurance) Notice to Policyholder-Restriction of Coverage War/Terrorism) Notice to Policyholder-Restriction of Coverage-Fungi) Claim Reporting Information) Service of Suit Clause) Punitive or Exemplary Damage Exclusion) Minimum Earned Cancellation Premium) Nuclear Energy Liability Exclusion Endorsement) Total Pollution Exclusion) Exclusion – Access or Disclosure of Confidential or Personal Information and Data-Related Liability – with Limited Bodily Injury Exception) Continuing or Ongoing Damage Exclusion) Asbestos Exclusion) Assault and/or Battery Exclusion) Care, Custody, or Control Exclusion) Cross Liability Exclusion) Designated Operations Exclusion- Description of Excluded Operations: Any/All of New York Contracting Operations) Designated Premises Endorsement 	Same as Present, except: <ul style="list-style-type: none">) Exclusion-Unmanned Aircraft – <i>Added</i>) Disclosure Pursuant to Terrorism Risk Insurance Act - <i>Added</i>) Cap On Losses From Certified Acts of Terrorism – <i>Added</i>) Abuse or Molestation Exclusion (required for Hostels only) - <i>Added</i>) Individual Named Insured Endorsement – <i>Deleted</i>

Excess Liability Coverage - Continued

	Present Coverage	Proposed Coverage
ENDORSEMENT & EXCLUSIONS: - CONTINUED (including but not limited to)) Designated Work Exclusion – EIFS	
) Employment-Related Practices Exclusion	
) Employees Retirement Income Security Act Exclusion	
) Individual Named Insured Endorsement	
) Medical Payments Exclusion	
) Known Injury or Damage Exclusion	
) Lead Contamination Exclusion	
) Professional Liability Exclusion	
) Earth or Land Movement	
) War Liability Exclusion	
) Fungi or Bacteria Exclusion	
) Exclusion – Violation of Statutes Governing Information	
) Underlying Sublimit Coverage Exclusion	
) Silica or Silica-Related Dust Exclusion	
) Hydraulic Fracturing Exclusion	
) CA-Important Information for Policyholder	
) CA-Notice to Insured (SLA-D-2)	
) CA-Registered Domestic Partner		
) Limits Endorsement		
ANNUAL PREMIUM:		
	\$ 3,750.00 Minimum Premium	\$ 3,750.00 Minimum Premium
	\$ 112.50 CA State Surplus Tax	\$ 112.50 CA State Surplus Tax
	\$ 7.50 Stamping Fee	\$ 7.50 Stamping Fee
	\$ 100.00 Broker Fee (Fully Earned)	\$ 100.00 Broker Fee (Fully Earned)
	\$ 3,970.00 Total Annual Premium	\$ 3,970.00 Total Annual Premium

Excess Liability Coverage - Continued

	Present Coverage	Proposed Coverage
TERRORISM OPTION:	Rejected	\$ 258.00 In addition to the premium above, including applicable taxes & fees
POLICY AUDITABLE:	Yes	Yes
MINIMUM EARNED PREMIUM:	25%	25%
TERMS & CONDITIONS:	<ul style="list-style-type: none">) No flat cancellation) XLS-0405 to read: Any/All New York Contracting Operations 	<ul style="list-style-type: none">) No flat cancellation) XLS-0405 to read: Any/All New York Contracting Operations) 100% Minimum & Deposit) In compliance with California Assembly Bill 2404, cancellation by the insured may result in a short rate cancellation (90% of unearned premium) to determine the return premium
QUOTE VALID UNTIL:	No Longer Applicable	March 19, 2018
BINDING CONDITIONS:	No Longer Applicable	<ul style="list-style-type: none">) Completed & Signed Request to Bind Form (see last page of this proposal)) All Surplus Lines Taxes/Fees are Fully Earned) Signed D-1) Confirmation of Legal address for 1359 Pearl St. (does it state "Unit A-H" on the property vesting?)) Signed TRIA form to Bind) Advise oif any change in exposures and/or operations

Excess Liability Coverage - Continued

BROKER:

ALLIANT INSURANCE SERVICES, INC.
Newport Beach, CA
License No.: 0C36861

Matt McManus, Vice President
Josephine Goetes, CIC, CISR, Account Executive
Miki Fujii, Account Manager - Lead

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Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

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A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

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-) Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
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- | | |
|---|--|
| <input type="checkbox"/> Crime / Fidelity Insurance | <input type="checkbox"/> Law Enforcement Liability |
| <input type="checkbox"/> Directors & Officers Liability | <input type="checkbox"/> Media and Publishers Liability |
| <input type="checkbox"/> Earthquake Insurance | <input type="checkbox"/> Medical Malpractice Liability |
| <input type="checkbox"/> Employed Lawyers | <input type="checkbox"/> Network Security / Privacy Liability and Internet Media Liability |
| <input type="checkbox"/> Employment Practices Liability | <input type="checkbox"/> Pollution Liability |
| <input type="checkbox"/> Event Cancellation | <input type="checkbox"/> Owned/Non-Owned Aircraft |
| <input type="checkbox"/> Fiduciary Liability | <input type="checkbox"/> Owned Watercraft |
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| <input type="checkbox"/> Kidnap & Ransom | <input type="checkbox"/> Workplace Violence |

Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

Request to Bind Coverage effective 03/19/2018

City of Alameda Health Care District

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Annual Premium:	Bind Coverage for:
Excess Liability <i>excluding Terrorism Coverage</i>	\$3,970.00	Please check one: <input type="checkbox"/>
<i>OR</i>		
Excess Liability <i>including Terrorism Coverage</i>	\$4,228.00	<input type="checkbox"/>

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insurance Representative

Date

Title

Printed / Typed Name

This proposal does not constitute a binder of insurance. Binding is subject to the final carrier approval. The actual terms and conditions of the policy will prevail.

Board Members Present		Legal Counsel Present	Excused / Absent
Robert Deutsch, MD Gayle Godfrey Codiga Tracy Jensen	Dennis Popalardo Michael Williams	Thomas Driscoll, Esq.	
Submitted by: Kristen Thorson, District Clerk			
Topic	Discussion	Action / Follow-Up	
I. Call to Order	The meeting was called to order at 5:35 p.m.		
II. Roll Call	Kristen Thorson called roll, noting a quorum of Directors was present.		
III. General Public Comments	Janet Waring spoke about concerns she had relating to the care and experiences she and friends have experienced at Alameda Hospital. The Board thanked her for bringing her concerns to their attention.		
IV. Regular Agenda			
A. Alameda Health System and Alameda Hospital Updates			
1)	FY 2017-2018 YTD AHS Financial Reporting Mr. Cox was not able to attend the meeting.	No action taken.	
2)	Hospital CAO Report Mr. Jackson presented a CAO Report via PowerPoint. Copies of the presentation will be included on the video and included in the posted materials for reference. Report outlined current status of 2020 work. It also included a update that the AHS Seismic assessment report is due to AHS leadership by 12-15-17. A meeting of the District subcommittee on Seismic and Facilities Planning will be scheduled in the near future. Patient experience scores were also reviewed. Director Jensen asked about comment cards for family and friends to let the hospital know of concerns. Mr. Jackson stated that such a program is currently not in place, however, managers have a tool called IRounding that allows leaders to conduct service recovery in real time. Mr. Jackson reviewed the Acute SBU True North Metric Dashboard that tracks metrics under the strategic pillars for the System. Mr. Jackson's report also included a patient experience video testimonial of the great care provided at Alameda Hospital. Mr. Jackson reported on upcoming physician group transitions in Radiology and in the Emergency Room.	No action taken.	
3)	Alameda Hospital Medical Staff Report	No action taken.	

B.	<p>Community Health, Safety and Wellness Focus Presentation</p> <ul style="list-style-type: none"> Community Paramedicine Program Alameda Fire Department <p>Fire Chief Rick Zombeck provided a presentation and update on the Community Paramedicine Program via PowerPoint. Copies of the presentation will be included on the video and included in the posted materials for reference.</p>	No action taken.
1)	Adoption of Resolution 2017-3: Support for City of Alameda Community Paramedic Program	Director Jensen made a motion to adopt Resolution 2017-03 supporting the Community Paramedicine Program in Alameda. Director Godfrey Codiga seconded the motion and motion carried.
B.	District & Operational Updates	No action taken.
1)	<p>District Liaison Reports</p> <p>a. Alameda Health System Liaison Report Director Jensen reported that the AHS Board of trustees is focused on the EHR implementation. She also stated that there has been transition on the Board of Trustees with Dr. Zorthian leaving and they will have Board elections to elect a new Chair of the board to replace Trustee Michelle Williams.</p> <p>b. Community Liaison Report No report at this time.</p> <p>c. Alameda Hospital Liaison the on Report</p> <ul style="list-style-type: none"> Report on Ad Hoc Hospital Facilities and Seismic Planning Committee <p>Director Deutsch notes that Mr. Jackson had covered topics in his CAO report pertaining to seismic, emergency transition, physician specialty coverage and other topics.</p> <p>d. President's Report President Williams informed the Board that due to changes in Ms. Thorson's position at Alameda Health System, the District would be moving forward with hiring of support staff including an Executive Director. He asked for a special meeting in January to discuss next steps and planning.</p> <p>e. Other District Outreach Reports and Member Update No other reports.</p>	
2)	<p>Bank of Marin Loan Update</p> <p>Ms. Thorson reviewed the memo outlining the interest rate increase for the loan with the Bank of Marin. Interest rate increased from 4.75% to 5.51%.</p>	No action taken.

3)	Acceptance of September 2017 Financial Statements	Director Jensen made a motion to accept the September 2017 Financial Statements as presented. Director Popalardo seconded the motion and the motion carried.
4)	Acceptance of October 9, 2017 Minutes	Director Popalardo made a motion to accept the October 9, 2017 minutes as presented. Director Jensen seconded the motion and the motion carried.
5)	Recommendation on Distribution from the Jaber Fund to Alameda Health System for Purchase of Capital Equipment for period ending June 30, 2017	Director Jensen made a motion to distribute \$74,017 to Alameda Health System for the purchase of capital equipment. Director Popalardo seconded the motion and the motion carried.
6)	Approval of FY 2016-2017 Parcel Tax True Up Transfer to Alameda Health System	Director Popalardo made a approve the fiscal year 2016-2017 parcel tax true-up transfer in the amount of \$509,898 to Alameda Health System. Diretor Jensen seconded the motion and the motion carried.
V. At 7:25 pm the City of Alameda Health Care District Board meeting adjourned.		
VI. At 7:26 pm the City of Alameda Health Care Corporation Board of Trustees meeting convened.		
A.	Authorization to Distribute of Funds from City of Alameda Health Care Corporation to Alameda Hospital Foundation for Support of Alameda Hospital Trustee Godfrey abstained from the vote as she serves on the Board of Directors for the Alameda hospital Foundation.	Trustee Jensen made a motion to donate the assets of the Health Care Corporation in the amount of \$30,176.94 to the alameda Hospital Foundation with specific funding parameters to be determined at a future date in coordination with the alameda Hospital Foundation. Director Popalardo seconded the motion and the motion carried 4-1 (Godfrey Codiga abstention).
VI. At 7:27 pm the City of Alameda Health Care Corporation Board of Trustees meeting adjourned.		
VII. At 7:28 pm the City of Alameda Health Care District Board meeting re-convened.		
<i>Continuation of District Agenda.</i>		
C. February 12, 2018 Agenda Preview		
The following items were reviewed for the February meeting. Action Items <ol style="list-style-type: none"> 1) Acceptance of December 11, 2017 Minutes 2) Acceptance of Financial Statements: October/November/December 2017 3) Approval of Parcel Tax Transfer to AHS (December Installment) 		

- 4) Approval to Bind General and Excess Property Insurance for Jaber Properties for renewal year 3/19/18 to 3/19/19

Informational Items

- 1) FY Q2 (Oct-Nov-Dec) or YTD AHS Reporting (CAO/Hospital, Quality, Financial, Medical Staff Reports)

V. General Public Comments

None.

VI. Board Comments

None.

VII. Adjournment

Being no further business the meeting was adjourned at 7:30 p.m.

Approved: _____

DRAFT

Board Members Present		Legal Counsel Present	Excused / Absent
Robert Deutsch, MD Gayle Godfrey Codiga Tracy Jensen	Dennis Popalardo Michael Williams	Thomas Driscoll, Esq.	
Submitted by: Kristen Thorson, District Clerk			
Topic	Discussion	Action / Follow-Up	
I. Call to Order	The meeting was called to order at 5:33 p.m.		
II. Roll Call	Kristen Thorson called roll, noting a quorum of Directors was present.		
III. General Public Comments	None		
IV. Regular Agenda			
A. Alameda Health System and Alameda Hospital Updates Mr. Jackson, Chief Administrative Officer reviewed a memorandum that was distributed at the meeting regarding an update on the Community Paramedicine Program in the City of Alameda and Fire Department. He noted that there was a current ask for Alameda Health System and/or the City of Alameda Health Care District to provide one third the funding for the current year of the Community Paramedicine Program (CPP). That cost is projected to be \$172,000. The balance has been committed in equal shares by the City of Alameda and Alameda County EMS. Mr. Jackson reported that working in collaboration with members of the City of Alameda Health Care District Board, Alameda Health System has identified funds for the \$172,000 requested for the CPP. This will be funded in a budget-neutral manner from the current AHS operational budget. President Williams stated that he appreciated the move to support the program and that the District supports the program. He also stated that he appreciated all the hard work by Director Jensen and her support of the program.	No action taken.		

	<p>Mr. Jackson reported that the emergency physician transition from CEP to Sound Physicians would occur on February 1, 2018. He noted that many of the current physicians will be staying for several months to help with the transition.</p> <p>Director Popalardo asked about the status of the Anthem contract. Mr, Jackson reported that rate sheets are being exchanged and that the framework of the contract is in place but contract has not yet been signed.</p> <p>Director Jensen reported that Dr. Magalong at the last Board of Trustees meeting reported on the emergency physician transition from CEP to Sound Physicians. She recognized and thanked CEP for their many years of service to Alameda Hospital. She also reported that Mr. Jackson recently received San Leandro Business person of the year and was appointed to the Oakland Public Ethics Commission.</p> <p>President Williams inquired about the radiologist transition. Mr. Jackson reported that the transition was going well and the medical staff was working with radiologists on the reports and detail contained in the reports. Director Deutsch agreed with the assessment by Mr. Jackson.</p>	
1)	<p>Recommendation and Approval of December 2017 Parcel Tax Installment Transfer to Alameda Health System</p> <p>The December 2017 parcel tax remittance of \$2,930,626. was received on December 14, 2017. Ms. Thorson in consultation with the financial consultant has recommended that the District hold back 7.8% or \$228,589 to fund the remaining fiscal year expenses. The percentage represents the ratio of expenses to parcel tax revenue. Total transfer to Alameda Health System is \$2,702,037.</p>	<p>Director Jensen made a motion to approve the December 2017 Parcel Tax Installment Transfer in the amount of \$2,702,037. Director Popalardo seconded the motion and the motion carried.</p>
2)	<p>Acceptance of October – November 2017 Financial Statements</p> <p>Financials for October and November 2017 were presented and included in the materials.</p>	<p>Director Popalardo made a motion to accept the October and November Financial Statements as presented. Director Jensen seconded the motion and the motion carried.</p>
3)	<p>Request and Recommendation to Move Regular February District Board Meeting</p> <p>Due to the late January special meeting and due to Board member and legal counsel availability the request was made to change the next meeting date to either March 12 or March 19.</p>	<p>Director Jensen made a motion to move the February regularly scheduled meeting to March 19, 2018. Director Popalardo seconded the motion and motion carried.</p>
4)	<p>District Executive Director Search</p>	
	<p>a. Overview/Background</p>	<p>No action taken</p>

	<p>i. Approved Budget for Staffing and Year-to-date Expenditures</p> <p>Ms. Thorson reviewed the approved budget and year-to-date expenditures for the District, noting the approved funding for the Executive Director of \$95,000. There was discussion on out of pocket expenses, travel expenses, and other items for the Executive Director and the potential that the budgeted contract amount for the Executive Director may not be adequate. Ms. Thorson noted that with the proposed timeline, there would be several options at which time the Board could propose to adjust the amount budgeted for the Executive Director including other expenses for the position.</p> <p>ii. Employment Model Recommendation</p> <p>Ms. Thorson reviewed the employment model as an independent contractor with the Board. She noted a sample contract had been provided for reference only to show elements of what could be in the contract. There was discussion regarding the potential employment model for the administrative support role which would be determined by the Executive Director and the Board in the future. While the Director Godfrey Codiga had some concerns that a candidate would need to carry their own insurance and potentially carry additional costs as an independent contractor, the entire Board was generally in agreement with the proposed employment model of an independent contractor.</p> <p>iii. Review Job Descriptions</p> <p>Draft job descriptions were reviewed. Director Deutsch and Ms. Thorson had provided proposed edits to the job descriptions that have been in development and originally presented with the Vision 2015 work. Director Popalardo also recommended several changes in the details to the position summary and responsibilities. A revised/final job description for the Executive Director that included feedback from the Board would be presented at the March 19, 2018 Board meeting and would be used in job postings and in the solicitation of candidates for the position. The Board agreed with the changes proposed.</p>	<p>No action taken</p>
	<p>b. Recommendation to form Ad Hoc Search Subcommittee and Proposed Next Steps</p> <p>The memorandum on the packet was reviewed outlining a recommendation to form an ad hoc search committee. The memorandum also included proposed next steps with ultimate goal of hiring an Executive Director by June 2018 and onboarding by July 2018. The Board in agreement with the proposed timeline. There was discussion on the membership and role of the committee and ultimately was decided that President Williams and Director Popalardo</p>	

would serve as the Board's representatives and that Director Jensen, Director Godfrey Codiga and Director Deutsch would recommend a member of the community to participate on the search committee. Directors Godfrey Codgia and Deutsch expressed concern about the ability to interview the candidates as opposed to the committee making the recommendation to the Board for the Executive Directors. The Board agreed that the committee would present at least 2 candidates to the full board for review. Legal counsel, Mr. Driscoll stated that he would review the Brown Act exception for Closed Session to determine if the full Board could interview candidates in closed session instead of in open session. The Clerk stated that this would be the preferred option to respect the individual candidates and privacy until a contract could be negotiated with a candidate and then approved by the Board in open session.

V. General Public Comments

VI. Board Comments

None.

VII. Adjournment

Being no further business the meeting was adjourned at 7:51 p.m.

Approved: _____

CITY OF ALAMEDA HEALTH CARE DISTRICT

MEETING DATE: March 19, 2018
TO: City of Alameda Health Care District, Board of Directors
FROM: Kristen Thorson, District Clerk
SUBJECT: Acceptance of October and November 2017 Financial Statements

Action

Acceptance of December 2017 and January 2018 Financial Statements

Discussion Highlights

Pages 1-2 represent the consolidated financial performance (Balance Sheet, Statements of Revenues, Expenses and Changes in Net Position and Statements of Cash Flows). Pages 3–5 represent the split between District, Jaber and consolidated (“as of” or shaded column) financial performance.

The consolidated financials on pages 1-3 show a comparison of Actual (prior fiscal year and YTD) to YTD Budget for the Statements of Revenues, Expenses and Changes in Net Position and Statement of Cash Flows. A variance percentage is shown from actual compared to budget. Some expense categories will show greater variances (positive and negative) on a month to month basis because the budget is spread evenly over the fiscal year.

From a consolidated expense standpoint (District and Jaber Properties), the District continues to operate under budget on most expense categories.

Requests for additional information or clarification on the Financial Statements can be brought to the District Clerk and a response will be coordinated through the District’s financial consultant.

CITY OF ALAMEDA HEALTH CARE DISTRICT

UNAUDITED FINANCIAL STATEMENTS

FOR THE PERIOD December 31, 2017

Balance Sheets

CITY OF ALAMEDA HEALTHCARE DISTRICT

	As of <u>6/30/2017</u>	As of <u>12/31/2017</u>
Assets		
<u>Current assets:</u>		
Cash and cash equivalents	\$ 481,704	\$ 3,109,079
Grant and other receivables	295,780	-
Prepaid expenses and deposits	34,697	74,040
Total current assets	<u>812,181</u>	<u>3,183,119</u>
Assets limited as to use	754,413	478,174
Capital Assets, net of accumulated depreciation	<u>3,277,695</u>	<u>3,153,907</u>
	4,844,289	6,815,199
Other Assets	<u>11,952</u>	<u>10,831</u>
Total assets	<u>\$ 4,856,240</u>	<u>\$ 6,826,030</u>

Liabilities and Net Position

Current liabilities:

Current maturities of debt borrowings	\$ 29,804	\$ 29,804
Accounts payable and accrued expenses	1,964	2,964
Total current liabilities	<u>31,768</u>	<u>32,768</u>
Debt borrowings net of current maturities	<u>973,525</u>	<u>957,379</u>
Total liabilities	<u>1,005,292</u>	<u>990,147</u>

Net position:

Invested in capital assets, net of related debt	729,366	644,830
Restricted, by contributors	2,298,196	2,050,810
Unrestricted (deficit)	<u>823,386</u>	<u>3,140,243</u>
Total net position (deficit)	<u>3,850,948</u>	<u>5,835,883</u>
Total liabilities and net position	<u>\$ 4,856,240</u>	<u>\$ 6,826,030</u>

Statements of Revenues, Expenses and Changes in Net Position

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual YTD 6/30/2017	Actual YTD 12/31/2017	Budget YTD 12/31/2017	Variance	
Revenues and other support					
District Tax Revenues	\$ 5,844,087	\$ 2,977,970	\$ 2,927,876	(50,094)	-2%
Rents	183,188	107,862	97,642	(10,221)	-10%
Other revenues	14	6	886	880	
Total revenues	6,027,289	3,085,838	3,026,403	(59,435)	
Expenses					
Salaries, wage and benefits	-	-	85,000	85,000	100%
Professional fees	98,692	39,287	50,250	10,963	22%
Supplies	3,380	1,207	3,500	2,293	66%
Purchased services	5,600	3,121	2,250	(871)	-39%
Repairs and maintenance	22,247	10,422	8,500	(1,922)	-23%
Rents	25,634	13,112	13,250	138	1%
Utilities	10,038	4,715	5,320	605	11%
Insurance	57,699	25,376	23,388	(1,989)	-9%
Depreciation and amortization	260,269	124,909	202,212	77,303	
Interest	48,954	22,994	23,838	844	4%
Travel, meeting and conferences	260	1,500	5,500	4,000	73%
Other expenses	8,097	6,553	17,810	11,257	63%
Total expenses	540,868	253,197	440,818	187,621	
Operating gains	5,486,421	2,832,641	2,585,586	(247,055)	-10%
Transfers	(5,258,297)	(847,706)	(2,489,045)		
Increase in net position	228,124	1,984,935	96,541		
Net position at <i>beginning of the year</i>	3,622,825	3,850,948	3,850,948		
Net position at the <i>end of the period</i>	\$ 3,850,948	\$ 5,835,883	\$ 3,947,489		

Statements of Cash Flows

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual YTD 6/30/2017	Actual YTD 12/31/2017	Budget YTD 12/31/2017
Increase in net position	\$ 228,124	\$ 1,984,935	\$ 96,541
Add Non Cash items			
Depreciation	260,269	124,909	202,212
Changes in operating assets and liabilities			
Grant and other receivables	(1,858)	295,780	-
Prepaid expenses and deposits	(14,987)	(39,343)	-
Accounts payable and accrued expenses	(6,736)	1,000	-
Net Cash provided(used) by operating activities	464,811	2,367,281	298,753
Cash flows from investing activities			
Acquisition of Property Plant and Equipment	(0)	(0)	-
Changes in assets limited to use	(426,172)	276,239	-
Net Cash used in investing activities	(426,172)	276,239	-
Cash flows from financing activities			
Principal payments on debt borrowings	(28,527)	(16,145)	(14,902)
Net cash used by financing activities	(28,527)	(16,145)	(14,902)
Net change in cash and cash equivalents	10,113	2,627,375	283,851
Cash at the beginning of the year	471,592	481,704	292,794
Cash at the end of the period	<u>\$ 481,704</u>	<u>\$ 3,109,079</u>	<u>\$ 576,645</u>

Balance Sheets

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District 6/30/2017	Jaber 6/30/2017	As of 6/30/2017	District 12/31/2017	Jaber 12/31/2017	As of 12/31/2017
Assets						
<u>Current assets:</u>						
Cash and cash equivalents	\$ 481,704	\$ -	\$ 481,704	\$ 3,109,079	\$ -	\$ 3,109,079
Grant and other receivables	295,780	0	295,780	0	0	0
Prepaid expenses and deposits	31,434	3,263	34,697	23,224	50,816	74,040
Total current assets	808,918	3,263	812,181	3,132,303	50,816	3,183,119
Due To Due From	4,480	(4,480)	0	4,479	(4,479)	0
Assets limited as to use	0	754,413	754,413	0	478,174	478,174
Capital Assets, net of accumulated depreciation	1,732,695	1,545,000	3,277,695	1,627,607	1,526,300	3,153,907
	2,546,093	2,298,196	4,844,289	4,764,388	2,050,811	6,815,199
Other Assets	11,952	0	11,952	10,831	0	10,831
Total assets	2,558,045	2,298,196	4,856,240	4,775,220	2,050,811	6,826,030
Liabilities and Net Position						
<u>Current liabilities:</u>						
Current maturities of debt borrowings	29,804	0	29,804	29,804	0	29,804
Accounts payable and accrued expenses	1,964	0	1,964	2,964	0	2,964
Total current liabilities	31,768	0	31,768	32,768	0	32,768
Debt borrowings net of current maturities	973,525	0	973,525	957,379	0	957,379
Total liabilities	1,005,292	0	1,005,292	990,147	0	990,147
Net position:						
Invested in capital assets, net of related debt	729,366	0	729,366	644,830	0	644,830
Restricted, by contributors	0	2,298,196	2,298,196	0	2,050,810	2,050,810
Unrestricted (deficit)	823,386	0	823,386	3,140,243	0	3,140,243
Total net position (deficit)	1,552,752	2,298,196	3,850,948	3,785,073	2,050,810	5,835,883
Total liabilities and net position	\$2,558,045	\$2,298,196	\$4,856,240	\$4,775,220	\$2,050,810	\$6,826,030

Statements of Revenues, Expenses and Changes in Net Position

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual			Actual		
	District 6/30/2017	Jaber 6/30/2017	YTD 6/30/2017	District 12/31/2017	Jaber 12/31/2017	YTD 12/31/2017
Revenues and other support						
District Tax Revenues	5,844,087	0	5,844,087	2,977,970	0	2,977,970
Rents	380	182,808	183,188	0	107,862	107,862
Other revenues	14	0	14	6	0	6
Total revenues	5,844,481	182,808	6,027,289	2,977,975	107,862	3,085,838
Expenses						
Salaries, wage and benefits	0	0	0	0	0	0
Professional fees	88,976	9,716	98,692	34,507	4,780	39,287
Supplies	3,380	0	3,380	1,207	0	1,207
Purchased services	5,600	0	5,600	3,121	0	3,121
Repairs and maintenance	0	22,247	22,247	0	10,422	10,422
Rents	25,634	0	25,634	13,112	0	13,112
Utilities	1,144	8,893	10,038	0	4,715	4,715
Insurance	56,068	1,631	57,699	22,929	2,447	25,376
Depreciation and amortization	222,869	37,400	260,269	106,209	18,700	124,909
Interest	48,954	0	48,954	22,994	0	22,994
Travel, meeting and conferences	260	0	260	1,500	0	1,500
Other expenses	5,682	2,415	8,097	0	6,553	6,553
Total expenses	458,565	82,302	540,868	205,580	47,617	253,197
Operating gains	5,385,916	100,505	5,486,421	2,772,396	60,245	2,832,641
Transfers	(5,258,297)	0	(5,258,297)	(540,075)	(307,631)	(847,706)
Increase in net position	127,619	100,505	228,124	2,232,321	(247,386)	1,984,935
Net position at <i>beginning of the year</i>	1,425,134	2,197,690	3,622,825	1,552,752	2,298,196	3,850,948
Net position at the <i>end of the period</i>	1,552,752	2,298,196	3,850,948	3,785,073	2,050,810	5,835,883

Statements of Cash Flows

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District	Jaber	Actual	District	Jaber	Actual
	6/30/2017	6/30/2017	YTD 6/30/2017	12/31/2017	12/31/2017	YTD 12/31/2017
Increase in net position	127,619	100,505	228,124	2,232,321	(247,386)	1,984,935
Add Non Cash items						
Depreciation	222,869	37,400	260,269	106,209	18,700	124,909
Changes in operating assets and liabilities						
Grant and other receivables	(1,858)	0	(1,858)	295,780	0	295,780
Prepaid expenses and deposits	(11,724)	(3,263)	(14,987)	8,208	(47,553)	(39,343)
Due To Due From	(291,530)	291,530	0	(0)	0	0
Accounts payable and accrued expenses	(6,736)	0	(6,736)	1,000	0	1,000
Net Cash provided(used) by operating activities	38,639	426,172	464,811	2,643,517	(276,238)	2,367,281
Cash flows from investing activities						
Acquisition of Property Plant and Equipment	0	0	(0)	0	0	(0)
Changes in assets limited to use	0	(426,172)	(426,172)	0	276,239	276,239
Net Cash used in investing activities	0	(426,172)	(426,172)	0	276,239	276,239
Cash flows from financing activities						
Principal payments on debt borrowings	(28,527)	(0)	(28,527)	(16,145)	0	(16,145)
Net cash used by financing activities	(28,527)	(0)	(28,527)	(16,145)	0	(16,145)
Net change in cash and cash equivalents	10,112	0	10,112	2,627,374	0	2,627,375
Cash at the beginning of the year	471,592	(0)	471,592	481,704	(0)	481,704
Cash at the end of the period	481,704	(0)	481,704	3,109,079	0	3,109,079

CITY OF ALAMEDA HEALTH CARE DISTRICT

UNAUDITED FINANCIAL STATEMENTS

FOR THE PERIOD January 31, 2018

Balance Sheets

CITY OF ALAMEDA HEALTHCARE DISTRICT

	As of <u>6/30/2017</u>	As of <u>1/31/2018</u>
Assets		
<u>Current assets:</u>		
Cash and cash equivalents	\$ 481,704	\$ 3,096,723
Grant and other receivables	295,780	439,114
Prepaid expenses and deposits	34,697	70,374
Total current assets	<u>812,181</u>	<u>3,606,211</u>
Assets limited as to use	754,413	490,589
Capital Assets, net of accumulated depreciation	<u>3,277,695</u>	<u>3,133,275</u>
	4,844,289	7,230,076
Other Assets	<u>11,952</u>	<u>10,644</u>
Total assets	<u>\$ 4,856,240</u>	<u>\$ 7,240,720</u>

Liabilities and Net Position

Current liabilities:

Current maturities of debt borrowings	\$ 29,804	\$ 29,804
Accounts payable and accrued expenses	1,964	3,964
Total current liabilities	<u>31,768</u>	<u>33,768</u>
Debt borrowings net of current maturities	<u>973,525</u>	<u>955,056</u>
Total liabilities	<u>1,005,292</u>	<u>988,824</u>

Net position:

Invested in capital assets, net of related debt	729,366	644,830
Restricted, by contributors	2,298,196	2,059,701
Unrestricted (deficit)	<u>823,386</u>	<u>3,547,365</u>
Total net position (deficit)	<u>3,850,948</u>	<u>6,251,896</u>

Total liabilities and net position

	<u>\$ 4,856,240</u>	<u>\$ 7,240,720</u>
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Statements of Revenues, Expenses and Changes in Net Position

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual YTD 6/30/2017	Actual YTD 1/31/2018	Budget YTD 1/31/2018	Variance	
Revenues and other support					
District Tax Revenues	\$ 5,844,087	\$ 3,417,084	\$ 3,415,855	(1,229)	0%
Rents	183,188	124,752	113,915	(10,837)	-10%
Other revenues	14	6	1,034	1,028	
Total revenues	6,027,289	3,541,841	3,530,804	(11,038)	
Expenses					
Salaries, wage and benefits	-	-	99,167	99,167	100%
Professional fees	98,692	43,594	58,625	15,031	26%
Supplies	3,380	1,404	4,083	2,680	66%
Purchased services	5,600	3,121	2,625	(496)	-19%
Repairs and maintenance	22,247	12,544	9,917	(2,627)	-26%
Rents	25,634	15,298	15,458	161	1%
Utilities	10,038	6,754	6,207	(547)	-9%
Insurance	57,699	29,041	27,285	(1,756)	-6%
Depreciation and amortization	260,269	145,727	235,914	90,187	
Interest	48,954	27,527	27,811	284	1%
Travel, meeting and conferences	260	1,500	6,417	4,917	77%
Other expenses	8,097	6,677	20,778	14,101	68%
Total expenses	540,868	293,187	514,287	221,100	
Operating gains	5,486,421	3,248,654	3,016,516	(232,137)	-8%
Transfers	(5,258,297)	(847,706)	(2,903,885)		
Increase in net position	228,124	2,400,948	112,631		
Net position at <i>beginning of the year</i>	3,622,825	3,850,948	3,850,948		
Net position at the <i>end of the period</i>	\$ 3,850,948	\$ 6,251,896	\$ 3,963,580		

Statements of Cash Flows

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual YTD 6/30/2017	Actual YTD 1/31/2018	Budget YTD 1/31/2018
Increase in net position	\$ 228,124	\$ 2,400,948	\$ 112,631
Add Non Cash items			
Depreciation	260,269	145,727	235,914
Changes in operating assets and liabilities			
Grant and other receivables	(1,858)	(143,334)	-
Prepaid expenses and deposits	(14,987)	(35,678)	-
Accounts payable and accrued expenses	(6,736)	2,000	-
Net Cash provided(used) by operating activities	464,811	2,369,663	348,545
Cash flows from investing activities			
Acquisition of Property Plant and Equipment	(0)	0	-
Changes in assets limited to use	(426,172)	263,824	-
Net Cash used in investing activities	(426,172)	263,824	-
Cash flows from financing activities			
Principal payments on debt borrowings	(28,527)	(18,468)	(17,386)
Net cash used by financing activities	(28,527)	(18,468)	(17,386)
Net change in cash and cash equivalents	10,113	2,615,019	331,159
Cash at the beginning of the year	471,592	481,704	292,794
Cash at the end of the period	<u>\$ 481,704</u>	<u>\$ 3,096,723</u>	<u>\$ 623,954</u>

Balance Sheets

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District 6/30/2017	Jaber 6/30/2017	As of 6/30/2017	District 1/31/2018	Jaber 1/31/2018	As of 1/31/2018
Assets						
<u>Current assets:</u>						
Cash and cash equivalents	\$ 481,704	\$ -	\$ 481,704	\$ 3,096,723	\$ -	\$ 3,096,723
Grant and other receivables	295,780	0	295,780	439,114	0	439,114
Prepaid expenses and deposits	31,434	3,263	34,697	19,967	50,408	70,374
Total current assets	808,918	3,263	812,181	3,555,804	50,408	3,606,211
Due To Due From	4,480	(4,480)	0	4,479	(4,479)	0
Assets limited as to use	0	754,413	754,413	0	490,589	490,589
Capital Assets, net of accumulated depreciation	1,732,695	1,545,000	3,277,695	1,610,092	1,523,183	3,133,275
	2,546,093	2,298,196	4,844,289	5,170,374	2,059,701	7,230,076
Other Assets	11,952	0	11,952	10,644	0	10,644
Total assets	2,558,045	2,298,196	4,856,240	5,181,019	2,059,701	7,240,720
Liabilities and Net Position						
<u>Current liabilities:</u>						
Current maturities of debt borrowings	29,804	0	29,804	29,804	0	29,804
Accounts payable and accrued expenses	1,964	0	1,964	3,964	0	3,964
Total current liabilities	31,768	0	31,768	33,768	0	33,768
Debt borrowings net of current maturities	973,525	0	973,525	955,056	0	955,056
Total liabilities	1,005,292	0	1,005,292	988,824	0	988,824
Net position:						
Invested in capital assets, net of related debt	729,366	0	729,366	644,830	0	644,830
Restricted, by contributors	0	2,298,196	2,298,196	0	2,059,701	2,059,701
Unrestricted (deficit)	823,386	0	823,386	3,547,365	0	3,547,365
Total net position (deficit)	1,552,752	2,298,196	3,850,948	4,192,196	2,059,701	6,251,896
Total liabilities and net position	\$2,558,045	\$2,298,196	\$4,856,240	\$5,181,019	\$2,059,701	\$7,240,720

Statements of Revenues, Expenses and Changes in Net Position

CITY OF ALAMEDA HEALTHCARE DISTRICT

	Actual			Actual		
	District 6/30/2017	Jaber 6/30/2017	YTD 6/30/2017	District 1/31/2018	Jaber 1/31/2018	YTD 1/31/2018
Revenues and other support						
District Tax Revenues	5,844,087	0	5,844,087	3,417,084	0	3,417,084
Rents	380	182,808	183,188	0	124,752	124,752
Other revenues	14	0	14	6	0	6
Total revenues	5,844,481	182,808	6,027,289	3,417,089	124,752	3,541,841
Expenses						
Salaries, wage and benefits	0	0	0	0	0	0
Professional fees	88,976	9,716	98,692	38,005	5,589	43,594
Supplies	3,380	0	3,380	1,404	0	1,404
Purchased services	5,600	0	5,600	3,121	0	3,121
Repairs and maintenance	0	22,247	22,247	0	12,544	12,544
Rents	25,634	0	25,634	15,298	0	15,298
Utilities	1,144	8,893	10,038	620	6,134	6,754
Insurance	56,068	1,631	57,699	26,187	2,855	29,041
Depreciation and amortization	222,869	37,400	260,269	123,910	21,817	145,727
Interest	48,954	0	48,954	27,527	0	27,527
Travel, meeting and conferences	260	0	260	1,500	0	1,500
Other expenses	5,682	2,415	8,097	0	6,677	6,677
Total expenses	458,565	82,302	540,868	237,571	55,616	293,187
Operating gains	5,385,916	100,505	5,486,421	3,179,518	69,136	3,248,654
Transfers	(5,258,297)	0	(5,258,297)	(540,075)	(307,631)	(847,706)
Increase in net position	127,619	100,505	228,124	2,639,443	(238,495)	2,400,948
Net position at <i>beginning of the year</i>	1,425,134	2,197,690	3,622,825	1,552,752	2,298,196	3,850,948
Net position at the <i>end of the period</i>	1,552,752	2,298,196	3,850,948	4,192,196	2,059,700	6,251,896

Statements of Cash Flows

CITY OF ALAMEDA HEALTHCARE DISTRICT

	District	Jaber	Actual	District	Jaber	Actual
	6/30/2017	6/30/2017	YTD 6/30/2017	1/31/2018	1/31/2018	YTD 1/31/2018
Increase in net position	127,619	100,505	228,124	2,639,443	(238,495)	2,400,948
Add Non Cash items						
Depreciation	222,869	37,400	260,269	123,910	21,817	145,727
Changes in operating assets and liabilities						
Grant and other receivables	(1,858)	0	(1,858)	(143,334)	0	(143,334)
Prepaid expenses and deposits	(11,724)	(3,263)	(14,987)	11,466	(47,145)	(35,678)
Due To Due From	(291,530)	291,530	0	(0)	0	0
Accounts payable and accrued expenses	(6,736)	0	(6,736)	2,000	0	2,000
Net Cash provided(used) by operating activities	38,639	426,172	464,811	2,633,485	(263,823)	2,369,663
Cash flows from investing activities						
Acquisition of Property Plant and Equipment	0	0	(0)	0	0	0
Changes in assets limited to use	0	(426,172)	(426,172)	0	263,824	263,824
Net Cash used in investing activities	0	(426,172)	(426,172)	0	263,824	263,824
Cash flows from financing activities						
Principal payments on debt borrowings	(28,527)	(0)	(28,527)	(18,468)	0	(18,468)
Net cash used by financing activities	(28,527)	(0)	(28,527)	(18,468)	0	(18,468)
Net change in cash and cash equivalents	10,112	0	10,112	2,615,018	0	2,615,019
Cash at the beginning of the year	471,592	(0)	471,592	481,704	(0)	481,704
Cash at the end of the period	481,704	(0)	481,704	3,096,723	0	3,096,723