



**QUALITY PROFESSIONAL SERVICES COMMITTEE MEETING**  
**THURSDAY, September 28, 2017**  
**3:00PM – 5:00PM**

**Conference Center at Highland Care Pavilion**  
1411 East 31<sup>st</sup> Street Oakland, CA 94602  
Alexander A. Pena, Interim Clerk of the Board  
(510) 535-7515

**LOCATION:**

Open Session: HCP Conference Center

**COMMITTEE MEMBERS \*\***

Barry Zorthian, MD, **Chair**  
Kinkini Banerjee  
Gary Charland  
Joe DeVries  
Maria Hernandez  
Tracy Jensen  
Michele Lawrence

**NON-VOTING MEMBERS**

Joel Chiu, MD  
H. Gene Hern, MD  
Elpidio Magalong, MD

**AGENDA**

**OPEN SESSION / ROLL CALL**

3:00 pm

**TAB #1 CLOSED SESSION**

3:00 - 3:30pm

**A. Consideration of Confidential Medical Staff Credentialing Reports**

*H. Gene Hern, MD, Chief of Staff, HGH, FMT, JGH Medical Staff*  
*Joel Chiu, MD, Chief of Staff, San Leandro Hospital Medical Staff*  
*Elpidio Magalong, MD, President, Alameda Hospital Medical Staff*

**B. Conference with Legal Counsel:**

*M. D. Moye, General Counsel*

**Significant Exposure to Litigation**

**[Government Code Section 54956.9]**

***\*\* In the event that a quorum of the Board of Trustees participates on this Committee, the meeting is noticed as a Special Meeting of the Board of Trustees; however, no final Board of Trustees action can be taken.***

(Reconvene to Open Session)

**TAB #2 ACTION: Consent Agenda**

3:30 - 3:35pm

**A. Approval of the Minutes of the August 24, 2017 Quality Professional Services Committee Meeting.**

**[Attachment](#)**

**B. Approval of Policies and Procedures**

**Alameda Health System Policies**

- Linen Warming, and Solution Warming, Cabinets

**Alameda Hospital Policies**

- No policies

**Highland Hospital/Fairmont/JGPH/Ambulatory Policies**

- MCH Intracervical Balloon Induction (Highland Hospital Only)
- Pyxis and Pyxis Profile Medstation

**San Leandro Hospital**

- Blood Transfusion Criteria
- Blood Usage Review
- Confidentiality of San Leandro Medical Staff Records
- Consecutive No Hospital Privilege List Days
- Disclosure of Interest
- Emergency Department Patients Needing Evaluation and Treatment by an On-Call Physician Specialist
- Function and Responsibilities of Medical Staff Department Chair
- Gann Act Compliance
- Impaired Practitioner Policy
- Interventions Relating to Disruptive Practitioner Behavior
- Management of Patients with Pre-Existing Physician Relationships who Present to the Emergency Department
- Medical Staff Department's Emergency Back-Up
- Medical Staff Peer Review Policy
- Medical Staff Policy for Credentialing Practitioners in the Event of a Disaster
- Medical Staff Policy for Obtaining Outside Peer Review Consultation Services
- Photo Identification Badges for Medical and Allied Health Staff
- Physician Profiles
- Procedure Review
- Response to Statement of Concerns
- Responsibility for Completion of Discharge Summary
- Reviewing Medical Staff Policies and Procedures
- Selection of San Leandro Medical Staff Volume and Quality Indicators

**Clinical**

- Medical Assistant Supervision (Ambulatory)
- Nurse Telephone Advice/Triage (Ambulatory)

**[Attachments](#)**

**Recommendation: Motion to Approve**

**END OF CONSENT AGENDA**

**TAB #3**      **REPORT/DISCUSSION: Medical Staff Reports**      3:35 - 4:05pm  
*H. Gene Hern, MD, Chief of Staff, HGH, FMT, JGH Medical Staff*  
*Joel Chiu, MD, Chief of Staff, San Leandro Hospital Medical Staff*  
*Elpidio Magalong, MD, President, Alameda Hospital Medical Staff*

**Attachments**

**TAB#4**      **DISCUSSION: Quality/Experience Metrics for FY 2017-2018 Performance (TNM)**      4:05 – 4:20pm  
**Dashboard**  
*Ghassan Jamaledine MD, Chief Medical Officer*  
*Kinzi Richholt, Chief Nurse Executive*

**Attachments**

**TAB #5**      **REPORT/DISCUSSION: SBU Quality Metric Report**      4:20 - 4:45pm  
**Post-Acute and Behavioral Health Quality and Safety Metrics**  
*Ghassan Jamaledine MD, Chief Medical Officer*  
*Richard Espinoza, Chief Administrative Officer – Post-Acute*  
*Dr. Karyn Tribble, Chief Administrative Officer – Behavioral Health*

**Attachments**

**TAB #6**      **REPORT/DISCUSSION: SBU Risk Management Report**      4:45 - 4:55pm  
**Post-Acute and Behavioral Health**  
*Adrian Smith, Director, Risk Management*

**Attachments**

**TAB #7**      **DISCUSSION: Planning Calendar/Issue Tracking**      4:55 - 5:00pm  
*Barry Zorthian MD, Chair*

**TAB #8**      **REPORT: Legal Counsel’s Report on Action Taken in Closed Session**      5:00pm  
*M. D. Moye, General Counsel*

**Public Comment**

**Trustee Remarks**

**ADJOURNMENT**

## Our Mission

Caring, Healing, Teaching, Serving All

## Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

## Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

**Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.**

## Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 817-1717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***