



## BOARD OF TRUSTEES MEETING

THURSDAY, September 28, 2017

5:00PM – 7:30PM

Conference Center at Highland Care Pavilion

1411 East 31<sup>st</sup> Street Oakland, CA 94602

Alexander A. Pena, Interim Clerk of the Board

(510) 535-7515

### LOCATION:

Open Session: HCP Conference Center

### MEMBERS

Michele Lawrence, *President*

Joe DeVries, *Vice President*

Maria G. Hernandez, *Secretary*

Kinkini Banerjee

Gary Charland

Tracy Jensen

Anthony Thompson

Barry Zorthian, MD

## BOARD OF TRUSTEES MEETING AGENDA

**OPEN SESSION / ROLL CALL**

5:00 pm

**EMPLOYEE RECOGNITION**

5:00 - 5:20pm

**Open Session Public Comment (1st opportunity)** - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 20 minutes at the opening of the meeting with a 3-minute limit per speaker per topic.** If there are speakers left after 20 minutes public comment will be allowed at the end of the scheduled meeting.

**TAB #1 MEDICAL STAFF REPORTS**

5:20 – 5:50 pm

*H. Gene Hern, MD Chief of Staff - HGH/FMT/JGH/Ambulatory Medical Staff*

*Joel Chiu, MD Chief of Staff - SLH Medical Staff*

*Elpidio Magalong, MD Chief of Staff - AH Medical Staff*

[Attachments](#)

**TAB #2**      **BOARD PRESIDENT REPORT**      5:50 – 6:00 pm  
*Michele Lawrence, President*

***ACTION: Board Resolution Regarding Deferred Action for Child Arrivals  
("DACA")***

[Attachment \(memo\)](#) / [Attachment \(resolution\)](#)

**TAB #3**      **CEO REPORT**      6:00 – 6:20 pm  
*Delvecchio Finley, Chief Executive Officer*

**TAB #4**      **ACTION: CONSENT AGENDA**      6:20 pm

**A.      Approval of the Minutes of the September 14, 2017, Board of Trustees Meeting.**

[Attachments](#)

**B.      Approval of the policies from the September QPSC meeting.**

***The Quality and Professional Services Committee recommends approval of the following policies:***

**Alameda Health System Policies**

- Linen Warming, and Solution Warming, Cabinets

**Alameda Hospital Policies**

**Highland Hospital/Fairmont/JGPH/Ambulatory Policies**

- MCH Intracervical Balloon Induction (Highland Hospital Only)
- Pyxis and Pyxis Profile Medstation

**San Leandro Hospital**

- Blood Transfusion Criteria
- Blood Usage Review
- Confidentiality of San Leandro Medical Staff Records
- Consecutive No Hospital Privilege List Days
- Disclosure of Interest
- Emergency Department Patients Needing Evaluation and Treatment by an On-Call Physician Specialist
- Function and Responsibilities of Medical Staff Department Chair
- Gann Act Compliance
- Impaired Practitioner Policy
- Interventions Relating to Disruptive Practitioner Behavior
- Management of Patients with Pre-Existing Physician Relationships who Present to the Emergency Department
- Medical Staff Department's Emergency Back-Up
- Medical Staff Peer Review Policy
- Medical Staff Policy for Credentialing Practitioners in the Event of a Disaster
- Medical Staff Policy for Obtaining Outside Peer Review Consultation Services

- Photo Identification Badges for Medical and Allied Health Staff
- Physician Profiles
- Procedure Review
- Response to Statement of Concerns
- Responsibility for Completion of Discharge Summary
- Reviewing Medical Staff Policies and Procedures
- Selection of San Leandro Medical Staff Volume and Quality Indicators

**Clinical**

- Medical Assistant Supervision (Ambulatory)
- Nurse Telephone Advice/Triage (Ambulatory)

***Recommendation: Motion to Approve***

**END OF CONSENT AGENDA**

**Attachments**

**TAB #5**     **ACTION: Approve the Appointment of Dr. Ng to the Alameda Health Partners Board of Directors**     6:20 – 6:30 pm  
*Ghassan Jamaeddine, Chair, Alameda Health Partners Board of Directors*

**Attachment 1 & Attachment 2**

**TAB #6**     **ACTION: Approve FY 2018 Performance (TNM) Dashboard**     6:30 – 6:45 pm  
*Ishwari Venkataraman, Vice President – Strategic Planning and Business Development*

**Attachments**

**TAB #7**     **DISCUSSION/REPORT**     6:45 – 7:00 pm

**A. Monthly Financial Update**  
*David Cox, Chief Financial Officer*

**TAB #8**     **COMMITTEE REPORT**

**A. Audit and Compliance**  
*Kinkini Banerjee, Chair*

**TAB #9**     **INFORMATION REPORTS (Written)**

**A. AHS Community Engagement Report**  
*Terry Lightfoot, Director, Public Affairs and Community Engagement*

**Attachments**

**B. Legislative Affairs/Local Government Strategy**  
*Terry Lightfoot, Director, Public Affairs and Community Engagement*

**Attachments**

(Announcement as to Purpose of Closed Session)

## CLOSED SESSION

7:00 pm

A. **Conference with Labor Negotiator – SEIU Local 1021; UAPD**  
**[Government Code Section 54957.6] (2 matters)**

*Tony Redmond, Chief Human Resources Officer*  
*Luis Fonseca, Chief Operating Officer*  
*M.D. Moye, General Counsel*

*(Reconvene to Open Session)*

## OPEN SESSION

**OPEN SESSION PUBLIC COMMENT (2nd opportunity)** - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 3-minutes per speaker per topic.**

PUBLIC COMMENTS

TRUSTEE COMMENTS

ADJOURNMENT

## **Our Mission**

Caring, Healing, Teaching, Serving All

## **Strategic Vision**

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

## **Values**

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

## **Meeting Procedures**

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31<sup>st</sup> Street Oakland, CA 94602.

**Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.**

## **Disability Access**

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14<sup>th</sup> Avenue at East 31<sup>st</sup> Street. For schedule updates, call AC Transit at (510) 8171717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31<sup>st</sup> Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

***The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.***