



BOARD OF TRUSTEES MEETING

THURSDAY, September 14, 2017

5:00PM – 7:00PM

Conference Center at Highland Care Pavilion
1411 East 31st Street Oakland, CA 94602
Alexander A. Pena, Interim Clerk of the Board
(510) 535-7515

LOCATION:

Open Session: HCP Conference Center

MEMBERS

Michele Lawrence, *President*
Joe DeVries, *Vice President*
Maria G. Hernandez, *Secretary*
Kinkini Banerjee
Gary Charland
Tracy Jensen
Anthony Thompson
Barry Zorthian, MD

BOARD OF TRUSTEES MEETING AGENDA

OPEN SESSION / ROLL CALL

5:00 pm

Open Session Public Comment (1st opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 20 minutes at the opening of the meeting with a 3-minute limit per speaker per topic.** If there are speakers left after 20 minutes public comment will be allowed at the end of the scheduled meeting.

A. **BOARD PRESIDENT REPORT**

5:00 – 5:10 pm

Michele Lawrence, President

ACTION: *Approval of recommendation from Medical Staffs re: Appointment of Medical Staff Representative to the Board*

B. **CEO REPORT**

5:10 – 5:40pm

Delvecchio Finley, Chief Executive Officer

C. ACTION: CONSENT AGENDA

5:40 – 5:50 pm

1. **Approval of the Minutes from the July 13, 2017 Board of Trustees Meeting.**
2. **Ratification of Executive Committee Action, July 27, 2017.**
3. **Approval of contracts from the Finance Committee meeting.**

The Finance Committee recommends approval of the following contracts:

- A. New agreement with University of California, San Francisco, East Bay Faculty Surgeons (“EBFS”) to provide surgical services to Highland Hospital and San Leandro Hospital. The term of the proposed agreement is October 1, 2017 through June 30, 2020. The estimated impact of the proposed agreement is \$22,076,439.15.
Ghassan Jamaledine, MD, Chief Medical Officer
- B. Amendment to extend the agreement with OakCare Medical Group, Inc. for provision of Hospitalist services at Highland Hospital. The term of the proposed agreement is July 1, 2018 through June 30, 2020. The estimated impact of the proposed agreement is \$2,352,806.00. Inclusive of this contract and prior contractual commitments (as of July 1, 2017), the overall obligation to this vendor is estimated at \$127,078,129.14
Ghassan Jamaledine, MD, Chief Medical Officer
- C. Renewal agreement with University of the Pacific, Arthur A. Dugoni School of Dentistry (“UOP”) for provision of oral maxillofacial surgery services at Highland Hospital. The term of the proposed agreement is October 1, 2017 through September 30, 2020. The estimated impact of the proposed agreement is \$2,121,000.00.
Ghassan Jamaledine, MD, Chief Medical Officer
- D. New Statement of Work (“SOW”) with Colin Construction Company for the provision of design and construction services for the CT Scanner suite located at Alameda Hospital. The term of the proposed SOW is September 18, 2017 through December 31, 2018. The estimated impact of the proposed agreement is \$525,199.40. Inclusive of this contract and prior contractual commitments (as of July 1, 2017), the overall obligation to this vendor is estimated at \$2,033,385.70.
Luis Fonseca, Chief Operating Officer
- E. Two agreements with GE Healthcare to purchase a new CT scanner for Alameda Hospital (“AH”) and to consolidate the existing Master Service Agreement (“MSA”), and all associated service agreements, under the AHS MSA. The term of the proposed purchase agreement will be effective upon delivery of the CT Scanner and expire 1 year thereafter. The term of the consolidation agreement is October 1, 2017 through November 30, 2019. The estimated impact of the proposed agreements is \$1,977,014.16. Inclusive of these contracts and prior contractual commitments (as of July 1, 2017), the overall obligation to this vendor is estimated at \$2,877,014.16.
Luis Fonseca, Chief Operating Officer

4. **Approval of the policies from the July QPSC meeting.**

The Quality and Professional Services Committee recommends approval of the following policies:

Alameda Health System Policies

- Freedom of Choice (System)

Alameda Hospital Policies

No Policies

Highland Hospital/Fairmont/JGPH/Ambulatory Policies

- No Policies Health Care Decisions for Unrepresented Patients (Highland)
- Breast Milk Collection and Storage (Highland)
- Conflict of Opinion
- Credentialing and Privileging of Practitioners
- Credentialing Practitioners in the Event of a Disaster
- Disruptive or Unprofessional Behavior Review
- Introduction of a New Privilege or a New Privilege for a Specific Department or Specialty
- Medical Staff FPPE/Proctoring
- Medical Staff Professional Behavior Standards
- Medical Staff Progressive Discipline Guideline
- Moonlight Practitioners
- Physician Assistant/Nurse Practitioner Standardized Procedures/Practice Prerogatives – Department of Emergency Medicine (Highland)
- Reappointment Application Levels
- Reimbursement and Honoraria
- Sexual Harassment
- Temporary Privileges

San Leandro Hospital

- Surgical Assistant Requirements for Procedures

5. Approval of the policies from the August QPSC meeting.

The Quality and Professional Services Committee recommends approval of the following policies:

Alameda Health System Policies

- Administrative Closure of Incomplete Record
- Quality, Safety and Performance Improvement Annual Plan FY 2018
- Risk Management and Patient Safety Plan FY 2018

Alameda Hospital Policies

- No Policies

Highland Hospital/Fairmont/JGPH/Ambulatory Policies

- Adult Medicine Refill Clinic – Clinical Pharmacist Duties and Functions
- Approved Medication List – Medical Assistants
- Biological Therapy Dose Rounding Down Policy
- Investigational/ Experimental Drugs
- Medical Staff Peer Review
- Medication Administration

- Scope of Services: Interventional Short Stay Unit

San Leandro Hospital

- No Policies

Recommendation: Motion to Approve

END OF CONSENT AGENDA

- D. **DISCUSSION: Status of FY 2017-2018 Performance (TNM) Dashboard 5:50 – 6:20 pm**
Ishwari Venkataraman, Vice President – Strategic Planning and Business Development

- E. **EXECUTIVE REPORTS** **6:20 – 6:30 pm**

1. **Chief Financial Officer Report**
David Cox, Chief Financial Officer
2. **System Wide Facilities Analysis (Written)**
Luis Fonseca, Chief Operating Officer

- F. **COMMITTEE REPORTS (Written)**

1. **Finance Committee**
Anthony Thompson, Chair
2. **QPSC Committee**
Barry Zorthian M.D., Chair

(Announcement as to Purpose of Closed Session)

- CLOSED SESSION** **6:30 – 7:00 pm**

1. **Conference with Labor Negotiator – SEIU Local 1021**
[Government Code Section 54957.6] (1 matter)
Tony Redmond, Chief Human Resources Officer
Luis Fonseca, Chief Operating Officer
2. **Public Employee Performance Evaluation**
[Government Code Section 54957(b)]
Title: Chief Executive Officer

(Reconvene to Open Session)

- G. **Report on Action Taken in Closed Session**

OPEN SESSION PUBLIC COMMENT (2nd opportunity) - Persons wishing to address the Board should fill out a speaker card. Speakers will be randomly selected based on topic and position. **Public Comment is limited to 3-minutes per speaker per topic.**

TRUSTEE COMMENTS

ADJOURNMENT

Our Mission

Caring, Healing, Teaching, Serving All

Strategic Vision

AHS will be recognized as a world-class patient and family centered system of care that promotes wellness, eliminates disparities and optimizes the health of our diverse communities.

Values

Compassion, Commitment, Teamwork, Excellence, Integrity, and Respect.

Meeting Procedures

The Board of Trustees is the Policy Body of the Alameda Health System. The Board has several standing Committees where Board matters are the subject of discussion at which members of the public are urged to testify. Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Board Members or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of the Board or to its members, 1411 East 31st Street Oakland, CA 94602.

Members of the public are advised that all Board and Committee proceedings are recorded (audio), including comments and statements by the public in the course of the meetings. Copies of the audio recordings will be made available to the public. By attending and participating in Board/Committee meetings, members of the public consent to audio recording of any statements they may make during the proceedings.

Disability Access

The Meeting Rooms are wheelchair accessible. Assistive listening devices are available upon request at the Clerk of the Board's Office. To request sign language interpreters, readers, large print agendas or other accommodations, please contact the Clerk of the Board. Requests made at least 48 hours in advance of the meeting will help to ensure availability. The nearest accessible BART station is Lake Merritt. Accessible AC Transit Bus Route 62 stops at the entrance to Highland Hospital. Route 11 stops one block away, on 14th Avenue at East 31st Street. For schedule updates, call AC Transit at (510) 8171717; BART at (510) 465-2278. There is accessible parking in the main patient parking lot enter on East 31st Street.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help us to accommodate these individuals.

The AHS Board of Trustees is committed to protecting the private health information (PHI) of our patients. We ask that speakers refrain from disclosing or discussing the PHI of others. Please also know that, should you decide to disclose your PHI, the Trustees will still likely refer your matter, to the extent it involves PHI, to the executive staff for a confidential review of the facts and for confidential handling. If you would like more information regarding the confidentiality of PHI as it relates to the Health Insurance Privacy and Accountability Act, please refer to 45CFR Section 164.101, et.seq.