

ALAMEDA COUNTY MEDICAL CENTER



*Highland Hospital Campus Fairmont Hospital Campus
John George Psychiatric Pavilion
Ambulatory Health Care Services*

Frequently Asked Questions:

How often are the job postings updated on the website?

The job postings are maintained and updated by our recruitment team every Monday. We encourage you to check back each week to search for new job opportunities with AHS.

What happens to my resume when I submit it online?

Your resume and contact information are sent online directly to the recruiter handling the position for which you applied. The recruiter then reviews your qualifications, and works closely with the hiring managers to determine whether you should further be considered for employment. Selected candidates will be asked to interview with the HR recruiter and possibly with the manager.

AHS is an equal opportunity employer and is committed to treating people as individuals. All employment-related decisions are based on merit, qualifications and competence, without regard to an individual's gender, race, color, religion, national origin, ancestry, pregnancy, age, marital status, medical condition, disability, sexual preference, veteran's status or any characteristic prohibited by law.

If I'm interested in a position that is not currently posted, can I set up a search so I'm notified when it is posted?

Yes. You must be a registered applicant to use this feature. On the Job Search page, click the button that says "Log In Now". On the Applicant Login page, enter your User Name and Password and click the "Login" button. If you have not previously set up a job agent, click on the "Set agent now!" link on the Home tab. You can choose up to 60 jobs that you are interested in hearing about when there are future openings. After you have made your selections, click the "Submit" button. If you have already set up job agent, choose the "Job Agent" tab to select your agent. You can edit your Jobs of Interest by clicking on the "Edit" link.

How do I check on the status of my application?

At the bottom of the Job Search page, click the "[Log In Now](#)" link to view your personal account, using the User Name and Password you chose when you set up your account. Once there, you can review the status of all your pending applications, update the email address we use to contact you, or set up the "Job Agent" described above. TIP: If you bookmark the "Applicant Login" page (Control-D in Windows) you can jump directly to that page in the future.

What's the quickest way to check current job opportunities at AHS?

Please visit the Job Search page of this website, where you can review our openings and complete and submit an online application form.

Will I be notified regarding the status of my resume submission?

An e-mail response will be sent to you acknowledging receipt of your application after you submit it. Should there be a match with your qualifications and our employment needs, one of our recruiters will contact you directly.

What is expected of me at work?

Our employees demonstrate our core values daily in their work, including:

- A Focus on Customer Service
- Dedication to Excellence in Patient Care
- Enthusiasm and Commitment
- Mutual Respect and Teamwork
- Honesty and Integrity
- Caring, Compassion and Professionalism
- A Positive Attitude toward Change and Development
- Constant Improvement